
TIMS Credential Application

Process

1. Student completes the top portion of the TIMS Credential application and gathers required documents (as indicated on the application).
2. Student signs/dates the application, and forwards (electronically) to their:
Campus Field Services Coordinator (Initial Certification Student Teacher Candidates) OR
Program Coordinator (Advanced Program/Endorsement Candidates).
 - a. Application **MUST** be saved using the following naming convention:
 - i. Campus Name, Last Name
e.g. California, Smith
Clarion, Smith
Edinboro, Smith
3. Field Services Coordinator/Program Coordinator reviews provided information.
 - a. If requirements are NOT met:
 - i. Field Services Coordinator/Program Coordinator returns incomplete application to the student indicating what is needed.
 - b. If requirements are met:
 - i. Field Services Coordinator/Program Coordinator
 1. Completes the “For Office Use Only” portion of the application
 2. Signs/dates application verifying that the student has completed the program and is eligible for certification.
 3. Forwards (electronically) application to: TIMSCredential@pennwest.edu
4. Upon receipt of completed applications:
 - a. Applications will be reviewed by the campus Field Services Coordinator/Certification Officer.
 - b. Once approved, the Field Services Coordinator/Certification Officer processes student’s application(s) in the TIMS Teacher Information Management System.

Program Coordinators – Advanced Programs and Endorsements

M.A.T. Teacher Education (ECE)	Dr. Kristina Bodamer	kbodamer@pennwest.edu
M.A.T. Teacher Education Middle/Secondary	Dr. Marcia Hoover	hoover_m@pennwest.edu
Special Education PK-12 Certification (MEd)	Dr. Mary Nientimp	mnientimp@pennwest.edu
Autism Spectrum Disorders Endorsement	Dr. James Burton	burton@pennwest.edu
K-12 Principal Program, Educational Leadership M.Ed.	Dr. Andrew Pushchak	apushchak@pennwest.edu
Superintendents, Educational Leadership Ed. D.	Dr. Silvia Braidic	braidic@pennwest.edu
Reading Specialist: Literacy Specialist	Dr. Jessica Fuda Daddio	jfuda@pennwest.edu
Reading Specialist: Dyslexia Intervention	Prof. Vanessa Boryenace	vboryenace@pennwest.edu
English as 2 nd Lang	Dr. Susan Rutledge	morris-rutledge@pennwest.edu
School Psychologist	Dr. Angela Bloomquist	bloomquist@pennwest.edu
STEM Endorsement	Dr. Bill Hug (California) Dr. Camille Dempsey (Edinboro)	hug@pennwest.edu jdempsey@pennwest.edu
Online Instruction Endorsement	Dr. Connie Monroe (California)	monroe@pennwest.edu
Skills for Teacher Leaders Endorsement		
Speech & Language	Dr. Nancy Carlino (California) Dr. Kristina Dworek (Clarion) Dr. Mary Weidner (Edinboro)	carlino@pennwest.edu kdworek@pennwest.edu mweidner@pennwest.edu
School Counselor	Dr. Liz Gruber (California) Dr. Adrienne Dixon (Edinboro)	gruber@pennwest.edu adixon@pennwest.edu