



**PENNSYLVANIA WESTERN UNIVERSITY
COUNCIL OF TRUSTEES
RESOLUTION APPROVING THE PRESIDENTIAL SEARCH COMMITTEE AND
COMMENCING PRESIDENTIAL SEARCH**

BE IT RESOLVED, that the Council of Trustees of Pennsylvania Western University (PennWest or University):

1. In accordance with PASSHE Policy 1983-13-A and Procedures/Standard Number 2021-50, and the waivers, granted by the Chancellor to reflect the uniqueness and geographic diversity of PennWest as an integrated university, as shown on Attachment A, hereto, approves the following individuals as members of the Presidential Search Committee.

- Dr. Dan Bennett, Associate Professor, Edinboro
- Paul Bliss, Administrative Assistant I, Edinboro
- Lydia Brown, Clerical Assistant 3, Clarion
- Sheleta Camarda-Webb, Interim Chief Diversity and Inclusion Officer (non-voting member)
- Sydney Cochran, Corresponding Secretary, California Student Government Association
- C.J. DeJuliis, Senior Learning Technology Analyst, California
- Dr. Philomena Gill, Executive Director of Academic and Student Success, Edinboro
- Dr. Randy Goin Jr., Deputy Chancellor, PASSHE (non-voting member)
- Jennifer Graham, Assistant Vice President, Residence Life and Housing, Clarion
- Justin James, Development Officer, California
- Danny Jones, Trustee
- Lauren Kostosky, Vice President, Clarion Student Senate
- Larry Maggi, Trustee, Search Committee Chair
- Sean McDonald, Clarion Alumni Association
- Hope Nation, President, Edinboro Black Student Union Association
- Dr. Jamie Phillips, Professor, Clarion
- Larry Pickett, Trustee
- Tereasa Rerko, California Alumni Association
- Dr. Candice Riley, Associate Professor, California
- Dr. Karen Riley, President, Slippery Rock University (non-voting member)
- Jaime Russel, Edinboro Alumni Association
- Dr. Cindy Shapira, Chair, PASSHE Board of Governors
- Dr. Wendy Snodgrass, Athletic Director, Clarion
- Dr. Lee Williams, Associate Professor, Edinboro

- Michael Zema, Assistant Professor, California

2. Appoints Trustee Larry Maggi to serve as Presidential Search Committee Chairperson to lead the presidential search process.

3. Approves the Presidential Search Committee to work with Greenwood Asher & Associates, a leading national search firm, in accordance with PASSHE policy and guidelines to meet its responsibilities.

4. Charges the Presidential Search Committee with the following responsibilities:

- a. Search and Screen - After appropriate consultation with campus constituencies, shall define the expectations of presidential candidates and the timeline for the presidential search. The search committee chair shall invite the university's chief diversity officer and human resources director (or designee) to address issues related to the recruitment of diverse candidates and discuss general protocols and policies related to hiring of staff. The committee shall invite applications, and conduct preliminary screening. The committee may invite certain applicants for interviews. The committee shall report its findings and recommendations to the Council.
- b. Confidentiality - Confidentiality in presidential searches is essential. Each member of the search committee must agree to maintain confidentiality. All applications and deliberations about individual applications shall remain wholly confidential, and the chair of the search committee may at his or her sole discretion expel from the committee any member who violates professional standards or codes of confidentiality. Results of criminal and credit background checks and degree verification information will be provided confidentially to the chair of the search committee and the staff liaison for candidates invited to interview at the university. To further ensure confidentiality, visits will not be made to the candidates' current college, university or place of employment as part of the routine background information.
- c. Attendance at Meetings - Regular attendance at and participation in committee meetings by all committee members is essential to the work of presidential search; therefore, any committee member who is absent from three meetings of the committee may be excused from the committee by the chair of the search committee. A member excused by the chair will not be replaced, except in those cases where alternates were identified at the time of the selection of the presidential search committee
- d. Communications - The search committee chair will issue intermittent reports to the university trustees and community about its progress, notifying them about such things as committee membership, meeting dates, deadlines, number of applicants, interview dates, etc.
- e. Records - The committee shall keep and approve minutes of its meetings, and files regarding all nominees and applicants, and the Council shall retain such files for at least seven years after conclusion of the search.
- f. Designation of Candidates - The search committee shall present to the Council the names and dossiers of two candidates for the presidency from which the Council shall forward its recommendations to the chancellor.

AS APPROVED AND ADOPTED BY THE COUNCIL OF TRUSTEES OF PENNSYLVANIA WESTERN UNIVERSITY AT A SPECIAL MEETING AT WHICH A QUORUM WAS PRESENT AND PROPER NOTICE GIVEN AS REQUIRED BY LAW ON THIS 5TH DAY OF FEBRUARY, 2024.

**PENNSYLVANIA WESTERN UNIVERSITY
COUNCIL OF TRUSTEES**



Kathy L. Pape, Esq.
Chairperson

February 5, 2024

Date

Appendix A. List of Search Committee Positions

The council received a waiver from the Officer of the Chancellor to make the search committee broader to reflect and reach our three campuses and to ensure that all voices were heard and considered. The following positions were granted in the waiver:

(3) Non-Voting Advisers

- President from other PASSHE University
- Chief Diversity Office
- Chancellor's Office Liaison

(1) BOG Member

(3) Trustees

- COT Chair appointed Trustee from California
- COT Chair appointed Trustee from Clarion
- COT Chair appointed Trustee from Edinboro

(3) Students

- SGA appointed student from California
- SGA appointed student from Clarion
- SGA appointed student from Edinboro

(3) Alumni

- Alumni appointed by California Alumni Association
- Alumni appointed by Clarion Alumni Association
- Alumni appointed by Edinboro Alumni Association

(6) Faculty

- Faculty member appointed by California Local APSCUF
- Faculty member appointed by Clarion Local APSCUF
- Faculty member appointed by Edinboro Local APSCUF
- Faculty member appointed by California Faculty Senate
- Faculty member appointed by Clarion Faculty Senate
- Faculty member appointed by Edinboro Faculty Senate

(6) Staff

- Staff member appointed by California Local AFSCME
- Staff member appointed by Clarion Local AFSCME
- Staff member appointed by Edinboro Local AFSCME
- COT Selected University Executive, California Campus*
- COT Selected University Executive, Clarion Campus*

- COT Selected University Executive, Edinboro Campus*

*Not reporting directly to the University President