

***CALIFORNIA UNIVERSITY OF PENNSYLVANIA***

**CAL U**

**UNIVERSITY POLICE**

**Crime Statistics Security Report, Fire Safety and  
On-Campus Student Housing Report**

**2021 edition**

This copy contains statistics for the calendar years 2018-2020

***CALIFORNIA UNIVERSITY OF PENNSYLVANIA***

# UNIVERSITY POLICE

## **Crime Statistics Security Report And Fire Safety and On-Campus Student Housing Report**

Both the College and University Security Information Act and the Crime Awareness and Campus Security Act of 1990 require the publication of certain information and statistics to be distributed to students, employees and applicants.



**2021 edition**

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Dear Campus Community,

***M***any prospective students and their families, as well as prospective employees, have indicated their concern and interest in measures taken by colleges and universities regarding campus safety.

Safety at California University is everybody's business. Cal U students, faculty and staff are partners with the University in creating an atmosphere that is safe and conducive to learning. Together we form a powerful team.

The key to preventing crime is awareness through education. While it is not likely that you will become a victim of crime on campus, California University has taken many steps to reduce the risks. The information in this handy guide, combined with practical precautions, can ensure your safety and the safety of all members of the Cal U family.

Please read this guide carefully and use the information to help maintain a safe environment. Only with your help can we succeed in keeping California University a great place to live, work and study.

This edition of Cal U's Safety and Security Report is in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act of 1998. We hope the information in this brochure will help to increase your personal awareness of safety and security on campus.

## CALIFORNIA CAMPUS CRIME STATISTICS

The California University Police Department gathers statistical data and prepares this publication in collaboration with local law enforcement agencies, the Student Affairs division, the Office of Student Conduct, the End Violence Center, the Office of Social Equity and campus security authorities (CSAs). The University Police Department sends letters to all outside agencies once a year requesting any statistical data required by the Clery Act. University police also send out a notice via email to all CSAs asking them to report any crimes that they are aware of or that have been reported to them.

Individuals who wish to report crimes on a voluntary, confidential basis for inclusion in the campus security document may do so by contacting the California University Police Department at 724-938-4299 and advising the officer they wish to remain anonymous; or they can fill out the anonymous witness form that is available online and send it via email to University Police officials. In seeking to maintain a safe, secure and educational setting, the California University Police Department encourages the reporting of crimes and other emergencies. Individuals who report crimes are not compelled to seek criminal prosecution of suspects.

Information about crime on campus can be found in this brochure. Crime data is presented in separate tables because federal and state laws governing the reporting and presentation of statistics differ. This publication can be obtained by contacting the California University Police at 724-938-4299.

In addition, an electronic version of the report is published at: [www.calu.edu](http://www.calu.edu).



## AUTHORITY – CALIFORNIA CAMPUS

The California University Police Department is here to help all members of the California University community. The University Police Department, located in the Pollock Maintenance Building, serves as the administrative office responsible for law enforcement on the California campus. University Police officers are on duty 24 hours a day, every day of the year. The California University Police Department has full arrest powers, and its officers are responsible for enforcing all state and federal laws, as well as any applicable University policies. The University Police Department is the police department of jurisdiction on the California University campus. University Police authority includes the power of arrest on all campus property, whether owned or leased. University Police officers also may initiate campus judicial board procedures for violation of the Student Code of Conduct, either as a sole process for resolution or in addition to criminal charges. University Police receive their arrest powers through a commission from the Governor of Pennsylvania.

The California University Police Department consists of a full-time chief, full-time assistant chief, 15 full-time commissioned officers, one full-time K-9 officer, two dispatchers and one administrative assistant. All police officers have completed the required training at the Pennsylvania Municipal Police Officers Training

Academy. All officers are required to maintain certifications in cardio-pulmonary resuscitation (CPR), including the use of an automated external defibrillator (AED) and first aid, pepper spray, ASP, tasers, firearms and annual update training through the Pennsylvania Municipal Police Officers Training Commission. The officers also attend additional specialized training, such as active-shooter training, as it becomes available. The department patrols consist of marked units, bicycle, ATV and foot patrols for the California University campus.

The California University Police Department maintains a 24-hour dispatch center to answer all calls for assistance. Upon receiving a request for assistance, an officer, along with any other appropriate personnel, will be immediately dispatched to the location. In cases involving criminal activity, University police officers will respond and conduct an investigation. Information regarding all arrests made by University Police for criminal violations on campus is forwarded to the Office of Student Conduct.

The California University Police Department maintains a liaison with the California Borough Police Department for any crimes committed by a student off campus. When Borough Police arrest an individual known to be a University student, a news release is sent to Cal U's Office of Student Conduct. University Police provide a list of all addresses for non-campus locations of student organizations officially recognized by the University, including housing facilities, when requesting annual crime statistics via certified mail. The California University Police Department also maintains an excellent relationship with all local police agencies, Pennsylvania State Police and all federal agencies. If the need for additional police officers arises, these agencies may be called for assistance.

When necessary, physical evidence is processed by the Pennsylvania State Police Crime Laboratory or the FBI Laboratory Division. University Police regularly use the National Crime Information Center to assist in the investigation of criminal offenses, giving them access to more than 20 million files.



## REPORTING CRIMES

The University and the California University Police Department strongly encourage faculty, staff, students and guests to report any illegal or suspicious activity in a timely manner to the University Police. Those incidents reported to pastoral or professional counselors are not included in campus crime statistics. However, reports of criminal activity that are brought to the attention of the Dean of Students, University Housing, any student organization or activity adviser, athletic coaches, intramural sport advisers or medical health professionals are required to be reported annually and, as such are brought to the attention of the University Police either by the victims or by the person receiving the report. Those who report criminal incidents to pastoral or professional counselors are encouraged to report the incident voluntarily to University Police on a confidential basis for inclusion in the annual disclosure of crime statistics. An anonymous witness form is available on the Cal U website, [www.calu.edu](http://www.calu.edu).



Providing safety and security is the primary responsibility of the California University Police Department, and its main goal is to serve and protect the University community. However, the police department cannot achieve this goal alone. We need the cooperation of everyone in the community. As members of the University community, we all have a moral responsibility and a personal interest in the maintenance of a safe environment on campus. Taking responsibility and reporting crime and suspicious activities in a timely manner will be beneficial to you, the University, and the entire community.

## WHERE TO GET INFORMATION

The Daily Logs are records of all the incidents that have occurred within the patrol jurisdiction of the California University Police Department. The Daily Logs are kept in the dispatch area of the University police station. Log entries for the most recent 60 days may be viewed by the general public, except when prohibited by law or when disclosure jeopardizes an investigation or the confidentiality of the victim. If a request is made to inspect entries in the Daily Logs that are more than 60 days old, these must be made available within two (2) business days of the request.

Crime statistics, as well as security policies and procedures reports, are available at the Admissions Office and at the Administration and Finance Office, both in Dixon Hall; in the Student Affairs Office, in the Natali Student Center; and in the California University Police Department office, in the Pollock Building. Special criminal alert notifications are posted online at [www.calu.edu](http://www.calu.edu) and/or on University bulletin boards across the campus when the need arises.

University Police make a weekly check with the local police and receive all information concerning student criminal activity. This information, in addition to being retained by the California University Police Department, is also provided to the associate dean for student conduct, who may subject the violator to University discipline procedures.

## **SAFETY/SECURITY AND CRIME PREVENTION PROGRAMS**

In an effort to improve campus safety/security and prevent crime on campus, California University offers these education programs:

- **New Student Orientation and Welcome Weekend** – Both programs include safety/security and crime prevention information for incoming first-year and transfer students.
- **Student Empower Plus** – Online training for all students that covers student rights and responsibilities under Title IX; protections and prohibited acts under the Violence Against Women Act (VAWA) and the Clery Act; and alcohol and drug safety information. (Required)
- **The Clery Act and Campus Security Authorities** – Online training for all students that outlines school and campus authority (CSA) responsibilities under the Clery Act. (Required)
- **OPTIONS@CalU** – A nationally certified peer education program aimed at reducing unsafe use of alcohol and other drugs.
- **BASICS (Brief Alcohol Screening and Intervention of College Students)** – An alcohol education and preventive intervention program, available to all students and required of students who have been cited by the University judicial officer for violations of the Student Code of Conduct.
- **CASICS** – A marijuana education and preventive intervention program, available to all students and required of students who have been cited by the University judicial officer for violations of the Student Code of Conduct.
- **Bystander Intervention Training** – Education/training focused on intervention in cases of alcohol poisoning, presented to residence hall Community Assistants, and to other groups upon request.

## **TIMELY WARNING NOTICE**

The California University of Pennsylvania Police Department is required to issue timely warnings to the campus community regarding any Clery crime that occurs on our Clery geography and is considered an ongoing threat to the University community in compliance with The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (hereafter the Clery Act, 20 USC 1092,) and the Pennsylvania Uniform Crime Reporting Act (hereafter Act 180, S.B. 668, 2003).

California University of Pennsylvania goes beyond that requirement and will also issue other alerts if a crime of significance takes place outside our Clery geography; crime alerts and safety bulletins will be issued in those instances.

These warnings (“alerts”) are posted and distributed in partnership with the Office of Environmental Health and Safety, the Office of Student Affairs, and the Office of Communications and Marketing through a variety of media, including the Omnilert e2Campus notification system, campuswide email and the University website.

The warnings are designed to provide timely notification to the campus community of a serious crime or a safety concern. The warnings provide information regarding the matter in question, and assist all concerned in taking appropriate safety precautions.

Definition(s):

### 1. Timely Warnings

- a. Are issued when a Clery crime is committed and the crime is committed on Clery geography.
- b. Are generally confined to serious crimes that occur on campus and in adjacent areas defined in the Clery Act.

### 2. Crime Alerts

- a. Are issued about individual crimes against persons (e.g., any assault, robbery, any hate crime), or any series/patterns of personal or property crimes (e.g., multiple thefts/burglaries, thefts from autos in a particular campus parking lot) in which a member of the University community or the University itself is the victim; and
- b. Are generally confined to crimes that occur off campus, or immediately adjacent to the campus.

### 3. Safety Bulletins

- a. Are issued to warn or inform the campus community about serious crimes against persons that occur in nearby areas likely to be frequented by students, and/or in neighborhoods where significant numbers of students live in private, non-University housing.
- b. Are issued to provide crime prevention tips relevant to University-sponsored

events, national holidays, and unofficial commercial or religious holidays (e.g., during Move-In Days and the week of New Student Orientation to remind new and returning students of commonsense steps to ensure the safety of their persons and their property).

- c. Are issued when a single crime or repeated pattern of crimes:
  - i. Occurs only in/at one particular on-campus residence hall or off-campus housing location, or one University building;
  - ii. Has a low likelihood of occurring in other campus locations; and
  - iii. When safety tips or other advice relevant to this criminal offense or pattern would not be of interest to the entire University community from a crime prevention standpoint.

### 4. Emergency Team

The Emergency Team is led by the Chief of Police; other members are the Office of Environmental Health and Safety, the vice president for Communications and Marketing, and two associate vice presidents for Student Affairs or other designees appointed by the University President.

A copy of the complete policy is attached as an addendum at the end of this report.





# CLERY GEOGRAPHY MAP



# NON-CAMPUS MAP

## ORGANIZATIONS AND LOCATIONS

### Fraternities

Acacia  
649 Park St.  
California, PA 15419

Alpha Kappa Lambda  
600 Wood St.  
California, PA 15419

Theta Xi  
728 High St.  
California, PA 15419

Sigma Tau Gamma  
545/547 2nd St.  
California, PA 15419

### Sororities

Delta Zeta  
507 2nd St.  
California, PA 15419



# CALIFORNIA UNIVERSITY OF PENNSYLVANIA AT WASHINGTON HOSPITAL



No Residence Halls



## **VIOLENCE AGAINST WOMEN ACT [VAWA]:**

### **JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT, AS AMENDED BY THE VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013**

California University does not discriminate on the basis of sex in its educational programs and activities; sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, California University issues this statement of policy to inform the community of our comprehensive plan addressing all forms of sexual misconduct through educational programs and procedures that address sexual assault, domestic violence, dating violence, and stalking. California University prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment that emphasizes the dignity and worth of all members of the University community.

### **DEFINITIONS:**

California University prohibits the crimes of domestic violence, dating violence, sexual assault and stalking, as defined by the Uniform Crime Reporting Handbook and Section 40002(a) of the Violence Against Women Act of 1994.

### **WHAT IS CONSENT?**

Consent is clear, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity. Consent to any one form of sexual activity cannot automatically imply consent to any other form of sexual activity. Previous relationships or prior consent cannot imply consent to future sexual acts. Consent can be withdrawn at any point in sexual activity.

## POLICY ON SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING

California University proudly embraces its Bill of Rights and Responsibilities, which notes the right to safety and security and the responsibility to ensure the safety and security of others. In our efforts to promote a safe and secure learning and work environment, California University of Pennsylvania prohibits the crimes of dating violence, domestic violence, sexual assault and stalking. A community response has been established to prevent these crimes, serve victims, and increase accountability. In addition, a threat response, assessment and intervention team has been created to regularly discuss issues relating to violence, security and potential threats directed at the University's students, faculty or staff. This team will provide a structured way to share information regarding potential acts of violence that also will allow for intervention.

**Sexual Assault:** Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory rape:** Sexual intercourse with a person who is under the statutory age of consent.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature

with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of:

- The length of the relationship.
- The type of relationship.
- The frequency of interaction between the persons involved in the relationship.

**Domestic Violence:** A felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/her safety or the safety of others or suffer substantial emotional distress.

- Course of Conduct: Two or more acts, including (but not limited to) acts in which the stalker directly, indirectly or through third parties, by any action, method, device or means, follows, monitors, observes, surveilles, threatens or communicates to or about a person, or interferes with a person's property.
- Reasonable Person: A reasonable person under similar circumstances and with similar identities to the victim.
- Substantial Emotional Distress: Significant mental suffering or anguish that may (but does not necessarily) require medical or other professional treatment or counseling.

## **RESPONSE TO SEXUAL ASSAULT**

All University Police officers are trained to assist sexual assault victims and to maintain the crime scene/evidence. The University also provides victim advocates who offer crisis intervention, emotional support and advocacy, and medical and legal accompaniment.

The University will accommodate a victim's request for academic schedule, housing, employment and/or transportation changes whenever possible. If the victim reports the assault to the California University Police Department and is willing to prosecute applicable criminal charges, the department will file and prosecute the charges.

Complaints being handled by the Title IX Coordinator and Office of Student Conduct will be conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault and stalking, as well as how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.



Individuals may also report a sex offense to California University's Title IX coordinator. This office is responsible for coordination of Cal U's compliance with Title IX. The Title IX coordinator is the Director of Equity, Compliance and Title IX Coordination, who can be contacted by phone at 724-938-5425 or at his office located at Dixon Hall, room 408.

University judicial action on this and other complaints may be taken following procedures outlined in the Student Code of Conduct. Severe penalties may be imposed by the University, independent of commonwealth criminal or civil codes. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding brought forth regarding the alleged sexual assault. Both the accuser and the accused must be informed in writing of the outcome of any University disciplinary proceeding that is brought alleging a sex offense when that result is final.

Any or all of the following sanctions may be issued in any given case: University reprimands, restitution, recommendations for counseling, residence probation, University disciplinary probation, suspension or expulsion.

The University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for this purpose.

## APPEALS

The decision of the University Conduct Board may be appealed by the respondent. Where the proceeding involves the adjudication of allegations of sexual misconduct, stalking, dating violence, domestic/intimate partner violence or other violent acts, both the respondent and the complainant may appeal. Appeals must be based on at least one of the following reasons to be considered:

1. Procedural errors in the operation of the conduct process substantial enough to have effectively denied the student a fair hearing.
2. Availability of new and significant evidence which was not available at the original hearing in spite of diligent efforts by the student to collect information.
3. Lack of substantial information presented at the hearing to support the decision on responsibility for a violation.
4. Severity of the sanctions does not match the severity of the violation.

Except where the appeal is based on availability of new and significant evidence (See #2 above), a consideration of an appeal will be based on records and documents on file when the original determination was made. The response to an appeal could be (a) denial of the appeal, (b) granting a new hearing, (c) modification of the sanctions (sanctions may be increased only in case of an appeal by a survivor of a sexual misconduct or other violent act), or (d) reversal or modification of the findings.

Appeals are to be in writing and submitted to the Office of Student Conduct within five (5) business days of receipt of the written notice of the decision. The original determinations of the board will be considered final and conclusive if an appeal is not received within the five-day time limit.

Appeals from the University Conduct Board will be heard by the Vice President for Student Affairs or his/her designee and, except for the

sanction of expulsion, no further appeal may be made. The Office of Student Conduct will notify the student of the response to the appeal within ten (10) business days from the date of the receipt of the appeal. If a new administrative hearing is granted, the student will receive at least two (2) calendar days notice of the time, place and date of the hearing to prepare.

Appeals from the Vice President for Student Affairs or his/her designee of a sanction of expulsion may be made to the University President. Any such appeal must be submitted to the Office of the President within five (5) business days of receipt of written notice of the decision of the Vice President for Student Affairs or his/her designee. The University President shall respond to an accused student in writing regarding the appeal of an expulsion decision within ten (10) business days.

### IF YOU ARE A VICTIM OF SEXUAL ASSAULT:

- **Get to a safe place as soon as you can.**
- **Report to the California University Police Department — 724-938-4397 or 724-938-4299.** Because all allegations of sexual assault and rape have the potential to involve criminal conduct, the University strongly advises all victims to report first directly to University Police. If the assault occurred off campus, call 911 and the appropriate police agency will respond.
- **Try to preserve all physical evidence.** Do not wash, use the toilet or change clothing, if you can avoid it. If you do change clothing, put each article of clothing you were wearing at the time of the attack in an individual paper (NOT plastic) bag.
- **Get medical attention as soon as possible.** A medical examination will provide any necessary treatment and collect important evidence. Injuries may not be apparent immediately. If you suspect you were drugged, ask that a urine sample be collected. The sample will need to be analyzed later on by a forensic laboratory.

- **Contact University resources.** California University has a specially trained group of professional staff members who are able to help you understand your options regarding medical attention, legal implications and University disciplinary action if any other student is involved. You can contact the **END V Center at 724-938-5707** (advocacy and support for sexual violence, intimate partner violence, and stalking issues), or the **Counseling Center at 724-938-4056** to talk with counselors who will maintain confidentiality, help explain your options, give you information and provide emotional support. University personnel will assist you in notifying California University Police or local law enforcement if you request such assistance. You can also contact **University Police by calling 724-938-4299**, local police by **calling 911**, or **Student Health Services at 724-938-4056**.
- Contact someone you trust, a close friend or a residence life staff member to be with you and support you.

## SEXUAL ASSAULT RESOURCES

University resources and the services they offer:

- **University Police, Ext. 4357** – Explain processes; investigate incident; arrange transportation to hospital; provide brochures and printed materials; make referrals to other appropriate agencies.
- **END V Center, Ext. 5707** – Provide free services, advocacy and support regarding sexual assault, relationship violence and stalking; share self-help materials; make referrals to other appropriate agencies. Also, provide educational programming including the Every Choice bystander prevention program, available to all incoming students through the online VIP portal; prevention and intervention training, available to all first-year students as part of the First-Year Seminar; and periodic classroom/small-group seminars, presented upon request.

- **Student Affairs, Ext. 4439** – Investigate allegations/Student Code of Conduct violations; provide brochures and printed materials; make referrals to other appropriate agencies.
- **Social Equity, Ext. 5425** – Investigate allegations of sexual harassment; provide support training; share brochures and printed material; make referrals to other appropriate agencies.
- **Health Center, Ext. 4056** – Provide medical treatment; share brochures and printed materials make referrals to other appropriate agencies.
- **Community Resources** – Crisis intervention and other services are available in Washington County through the C.A.R.E. Center/STTARS Program 24-hour hotline, 1-888-480-7283; and Domestic Violence Services of Southwestern Pennsylvania 24-hour crisis hotline, 1-800-791-4000.

**FOR ALL EMERGENCIES, CALL UNIVERSITY POLICE AT 724-938-HELP (724-938-4357) OR 911.**

## Procedures for Reporting Sexual Assault, Dating Violence, Domestic Violence and Stalking

California University has procedures in place that are sensitive to those who report sexual assault, domestic violence, dating violence and stalking. This includes informing individuals about their right to file criminal charges as well as make complaints to the appropriate University disciplinary process and the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services on and/or off campus. In addition, remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, will be provided if reasonably available. The University will make such





accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the California University Police Department or local law enforcement.

Students, employees and third parties also may contact Title IX coordinator Dr. John Burnett, Director of Equity, Compliance and Title IX Coordination, Dixon Hall Room 408, 724-938-5425, [burnett@calu.edu](mailto:burnett@calu.edu); or End Violence Center victim advocate Nancy Skobel, 117 Natali, 724-938-5707, [skobel@calu.edu](mailto:skobel@calu.edu) to file a complaint or get information.

Students and employees should know that reporting to the Title IX coordinator means that California University has a duty to assess the information provided and may have to investigate the complaint or otherwise determine what happened. The University would like the consent of the complainant to be able to move forward with investigating and resolving the complaint, but there are times when the safety of the greater community outweighs the victim's request for confidentiality. Hence, when an employee or student reports to the Title IX coordinator or any other responsible employee, the information will be kept as private as possible but cannot be guaranteed

to be confidential. Students do have the option to receive support, options and resources confidentially through the End Violence Center.

In Pennsylvania, forensic evidence may be collected from your body even if you choose not to make a report to law enforcement. A forensic exam is conducted by a sensitive and highly trained SANE nurse (Sexual Assault Nurse Examiner), and students and employees may go directly to the Washington Hospital to access this service. The End Violence Center Victim Advocate is available to students 24/7. The on-call advocate provides crisis intervention and risk assessment, hospital accompaniment, safety planning and emergency accommodations. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours, so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns about pregnancy and/or sexually transmitted disease.

Victims of sexual assault, domestic violence, stalking and dating violence also are encouraged to preserve evidence by saving text messages, instant messages, social networking pages and other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University hearing boards/investigators or police. Although the University strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether to make such a report, and victims have the right to decline involvement with the police. The University will assist any victim with notifying local police if he/she so desires. To report an incident that occurred on campus, employees and students should contact the University Police Department at 724-938-4299, dial 911, or contact the police in the area where the assault took place. Criminal

charges can be filed against any type of perpetrator, including non-University members. Criminal charges of sexual assault are entirely separate from violations of the Student Code of Conduct, which only applies to California University of Pennsylvania students. Filing a formal report with the police is necessary when a victim would like to initiate a criminal investigation by the police. Perpetrators can receive punishment up to and including jail time. The victim of sexual assault, domestic violence, stalking and/or dating violence may choose to pursue both criminal prosecution and University disciplinary processes.

**Local police agencies are as follows:**

California Borough Police Department  
225 Third Street  
California, PA 15419  
724-938-3233 or 911



If you have been the victim of domestic violence, dating violence, sexual assault or stalking on or off campus, you can report the incident promptly to the Title IX coordinator, or the End Violence Center by calling, writing or coming in to one of the respective offices to report in person and/or to campus police (if the victim so desires). The University will provide resources (on campus, off campus or both), to include medical, health, counseling, legal assistance, accommodations (housing changes, change in class schedule, work and transportation), and victim advocacy, if applicable, to individuals who have been victims of sexual assault, domestic violence, dating violence or stalking. The University will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy. It is the goal of California University to provide a prompt, fair and impartial process to all students, faculty and staff.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with University Police or other law enforcement to preserve evidence in the event that the victim changes her/his mind at a later date.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the University, below are the procedures that the University will follow, as well as a statement of the standard of evidence that will be used during any student conduct hearing on campus arising from such a report:

### **Incident Being Reported:**

Procedure California University (Cal U) will follow:

### **Evidentiary Standard**

The standard of evidence used in student conduct proceedings is preponderance of the evidence/"more likely than not"; therefore, a decision of responsibility will be based upon presented evidence sufficient to make a reasonable person believe that it was more likely than not a student is in violation of University policy.

### **Sexual Assault**

- Depending on when reported, Cal U will provide complainant with access to medical care.
- Cal U will assess immediate safety needs of complainant and University community.
- Cal U will assist the complainant to report a sexual assault/rape to the California University Police Department, the Office of Student Conduct, Title IX Coordinator, End Violence Center, and/or local police for adjudication in both or either jurisdiction if requested.



- Cal U will provide complainant with information regarding on- and off-campus services/providers.
- Cal U will assess the need to implement interim or long-term protective measures, such as housing changes, change in class schedule, work and transportation, and/or "No Contact" directives between both parties if reasonably available.
- Cal U will provide "Stay Off Campus" directives or an "Interim Suspension" to the respondent, if deemed appropriate.
- Cal U will provide a copy of the Gender-Based Sexual Misconduct (Title IX) Policy to the complainant regarding the policy for reporting and addressing complaints.
- Cal U will receive input from the complainant on her/his desire to move forward with Student Code of Conduct charges and/or participate in a hearing.
- Cal U will provide both the respondent and complainant an opportunity to review the investigation report prior to a hearing, and the opportunity to be accompanied by an adviser of their choice.
- Cal U will inform the complainant and respondent of the outcome of the student conduct process.
- Cal U will enforce the retaliation policy of the Gender-Based Sexual Misconduct Policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination.
- Cal U will provide simultaneous notice to both parties regarding both the submission and outcome of an appeal.

## **Stalking**

- Cal U will assess immediate safety needs of complainant and University community.
- Cal U will assist the complainant to report stalking to the California University Police Department, the Office of Student Conduct, Title IX Coordinator, End Violence Center, and/or local police for adjudication in both or either jurisdiction if requested.
- Cal U will provide complainant with information regarding on- and off-campus services/providers.
- Cal U will assess the need to implement interim or long-term protective measures, such as housing changes, change in class schedule, work and transportation, and/or “No Contact” directives between both parties if reasonably available.
- Cal U will provide “Stay Off Campus” directives or an “Interim Suspension” to the respondent, if deemed appropriate.
- Cal U will provide a copy of the Gender-Based Sexual Misconduct Policy to the complainant regarding the policy for reporting and addressing complaints.
- Cal U will receive input from the complainant on her/his desire to move forward with Student Code of Conduct charges and/or participate in a hearing, and the opportunity to be accompanied by an adviser of their choice.
- Cal U will provide both the respondent and complainant an opportunity to review the investigation report prior to a hearing.
- Cal U will inform the complainant and respondent of the outcome of the student conduct process.
- Cal U will enforce the retaliation policy of the Gender-Based Sexual Misconduct Policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination.
- Cal U will provide simultaneous notice to both parties regarding both the submission and outcome of an appeal.

## **Dating Violence**

- Cal U will assess immediate safety needs of complainant and University community.
- Cal U will assist the complainant to report dating violence to the California University Police Department, the Office of Student Conduct, Title IX Coordinator, End Violence Center, and/or local police for adjudication in both or either jurisdiction if requested.
- Cal U will provide complainant with information regarding on- and off-campus services/providers.
- Cal U will assess the need to implement interim or long-term protective measures, such as housing changes, change in class schedule, work and transportation, and/or “No Contact” directives between both parties if reasonably available.
- Cal U will provide “Stay Off Campus” directives or an “Interim Suspension” to the respondent, if deemed appropriate.
- Cal U will provide a copy of the Gender-Based Sexual Misconduct Policy to the complainant regarding the policy for reporting and addressing complaints.
- Cal U will receive input from the complainant on their desire to move forward with Student Code of Conduct charges and/or participate in a hearing and the opportunity to be accompanied by an adviser of their choice.
- Cal U will provide both the respondent and complainant an opportunity to review the investigation report prior to a hearing, and the opportunity to be accompanied by an adviser of their choice.
- Cal U will inform the complainant and respondent of the outcome of the student conduct process.
- Cal U will enforce the retaliation policy of the Gender-Based Sexual Misconduct Policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination.
- Cal U will provide simultaneous notice to both parties regarding both the submission and outcome of an appeal.



### **Domestic Violence**

- Cal U will assess immediate safety needs of complainant and University community.
- Cal U will assist the complainant to report domestic violence to the California University Police Department, the Office of Student Conduct, Title IX Coordinator, End Violence Center, and/or local police for adjudication in both or either jurisdiction if requested.
- Cal U will provide complainant with information regarding on- and off-campus services/providers.
- Cal U will assess the need to implement interim or long-term protective measures, such as housing changes, change in class schedule, work and transportation, and/or “No Contact “ directives between both parties if reasonably available.
- Cal U will provide “Stay Off Campus” directives or an “Interim Suspension” to the respondent, if deemed appropriate.
- Cal U will provide a copy of the Gender-Based Sexual Misconduct Policy to the complainant regarding the policy for reporting and addressing complaints.
- Cal U will receive input from the complainant on her/his desire to move forward with Student Code of Conduct charges and/or participate in a hearing.
- Cal U will provide both the respondent and complainant an opportunity to review the investigation report prior to a hearing, and the opportunity to be accompanied by an adviser of their choice.
- Cal U will inform the complainant and respondent of the outcome of the student conduct process.

- Cal U will enforce the Retaliation Policy of the Gender-Based Sexual Misconduct Policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination.
- Cal U will provide simultaneous notice to both parties regarding both the submission and outcome of an appeal.

### **Assistance for Victims: Rights and Options**

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the University will assist victims of sexual assault, domestic violence, dating violence and stalking and will provide each victim with a written explanation of her/his rights and options.

California University complies with Pennsylvania law in recognizing orders of protection by advising any person who obtains an order of protection from any state within the U.S. to provide a copy to University Police and the Office of the Title IX Coordinator. A complainant may then meet with campus police to develop a Safety Action Plan, which is a plan for campus police and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, changing classroom locations or allowing a student to complete assignments from home. Other options may be available for a student on a case-by-case basis as the University determines what other measures must be taken.

In addition, the End Violence Center provides advocacy services on an individual and group basis. The advocate empowers students through reinforcing their autonomy and self-determination. Additionally, the advocate also provides information and accompaniment to the survivor during the medical, investigative and judicial processes; and facilitates accommodation requests (academic, housing, transportation, work).

## Prevention and Awareness

**Green Dot Strategy.** The End Violence Center's primary prevention strategy is known as "Green Dot," a comprehensive approach to preventing sexual, dating/domestic and stalking violence. A "green dot" is any behavior, choice, word or attitude that counters a "red dot" of violence. This approach capitalizes on the power of peer and cultural influences across all levels of the socio-ecological model. Based on social change theory, Green Dot targets all community members as potential bystanders. The model seeks to engage community members in proactive behaviors, as well as reactive interventions in potentially high-risk situations, through awareness, education and skills-practice. Power-based personal violence can be reduced on our campus by spreading the three reactive "green dots": direct, delegate and distract.

**Direct:** A person does something by directly inserting themselves into a potential red dot situation and stopping it by addressing those involved. Example: Asking someone who seems uncomfortable or unsure if they are OK.

**Delegate:** If a person feels unsafe or uncomfortable stepping in themselves, they get someone else to intervene for them who might be more equipped or better able to handle the situation. Example: Calling University Police when it looks like a verbal argument might turn physical.

**Distract:** If a person doesn't want to address the situation directly or even acknowledge they see it, they defuse a potential red dot by distracting those involved and interrupting the choice to make a red dot happen on our campus. Example: Accidentally spilling a drink on the guy who keeps forcing your drunk friend to dance with him.

**It's On Us Cal U.** "It's On Us PA" is a statewide campaign that invites everyone to play a role in ending sexual assault.

Building on the momentum of the national It's On Us movement, It's On Us PA brings together college and university presidents, administrators, faculty, staff and students to reframe the conversation around sexual violence and pledge to be part of the solution. It's On Us (to stop sexual assault) is a social movement for both men and women to raise awareness and fight against sexual assault on college campuses. The campaign urges the public to stand up against sexual assault and step away from the sidelines to be an active part of the solution by taking the pledge to:

- Recognize that non-consensual sex is sexual assault.
- Identify situations in which sexual assault may occur.
- Intervene in situations where consent has not or cannot be given.
- Create an environment in which sexual assault is unacceptable and survivors are supported.

The campaign combines innovative creative content and grassroots organizing techniques to spark conversation on both a national and local level.

**#CalUStartbyBelieving Campaign.** Start by Believing is a public awareness campaign uniquely focused on the public response to sexual assault. The goal is to change the world, and outcomes for victims, one response at a time. Start by Believing is an international campaign, conducted during Sexual Assault Awareness Month, that was begun in 2011 by End Violence Against Women International (EVAWI). The organization is dedicated to changing the way we respond to rape and sexual assault in our communities. The objective of the Start by Believing campaign is to pave the way for survivors to pursue justice and healing, so the decision to come forward and seek help is a safe one. The campaign invites community members to sign a pledge that states, "My name is (blank). When someone tells me they were raped or sexually assaulted, I start by believing."

**Walk a Mile in Her Shoes.** The mission of this project is to create a unique and powerful public experience that educates individuals and communities about the causes of men’s sexualized violence against women, provides them with prevention and remediation strategies, and empowers them to further develop and implement this knowledge and skills.

Each year, an increasing number of men are joining Walk a Mile in Her Shoes®: The International Men’s March to Stop Rape, Sexual Assault & Gender Violence. A Walk a Mile in Her Shoes® event is a playful opportunity for men to raise awareness in their community about the serious causes and effects of men’s sexualized violence against women. There is an old saying: “You can’t really understand another person’s experience until you’ve walked a mile in their shoes.” Walk a Mile in Her Shoes® asks men to literally walk one mile in women’s high-heeled shoes. It’s not easy walking in these shoes, but it’s fun and it gets the community to talk about something that’s really difficult to discuss.

A Walk a Mile in Her Shoes® event is abundant with opportunities to get people talking. For preventive education, it helps men better understand and appreciate women’s experiences, thus changing perspectives, helping to improve gender relationships and decreasing the potential for violence.

For healing, it informs the community that services are available for recovery. It demonstrates that men are willing and able to be courageous partners with women in making the world a safer place.

The End Violence Center provides online prevention training for incoming students. Once first-year students are on campus, they receive additional prevention education that is built into the First Year Seminar curriculum. Additionally, all students are exposed to Green Dot through various programs, presentations and outreach events. Examples of these include: print campaigns, social media connections, clubs’ and organizations’ programs, classroom presentations, residence hall programming, promotional nights at sporting events and bars, campus- wide events such as Walk a Mile in Her Shoes and Take Back the Night, Greek life programming, athletic team presentations, and faculty/staff outreach.

To enhance prevention and awareness among faculty and staff, the following courses are administered annually through the Office of Social Equity, for campus security authorities:

1. The Clery Act and Campus Security Authorities
2. Preventing Discrimination & Sexual Violence: Title IX, VAWA, & Clery Act for Faculty & Staff
3. EEO Laws and Discrimination Prevention for Higher Education



## **Sexual Violence – Risk Reduction Tips**

Risk reduction tips can often take a victim-blaming tone, even unintentionally. With no intention to victim-blame, and with recognition that only those who commit sexual violence are responsible for those actions, these suggestions may nevertheless help you to reduce your risk of experiencing a non-consensual sexual act. Below, suggestions to avoid committing a non-consensual sexual act also are offered:

1. If you have limits, make them known as early as possible.
2. Tell a sexual aggressor “NO” clearly and firmly.
3. Try to remove yourself from the physical presence of a physical aggressor.
4. Find someone nearby and ask for help.
5. Take affirmative responsibility for your alcohol intake/drug use and acknowledge that alcohol/drugs lower your sexual inhibitions and may make you vulnerable to someone who views a drunk or high person as a sexual opportunity.
6. Take care of your friends and ask that they take care of you. A real friend will challenge you if you are about to make a mistake. Respect them when they do.

If you find yourself in the position of being the initiator of sexual behavior, you owe sexual respect to your potential partner. These suggestions may help you to reduce your risk for being accused of sexual misconduct:

1. Clearly communicate your intentions to your sexual partner and give him/her a chance to clearly relate his/her intentions to you.
2. Understand and respect personal boundaries.
3. DON'T MAKE ASSUMPTIONS about consent; about someone's sexual availability; about whether they are attracted to you; about how far you can go; or about whether he/she is physically and/or mentally able to consent. If there are any questions or ambiguity then you DO NOT have consent.
4. Mixed messages from your partner are a clear indication that you should stop, defuse any sexual tension and communicate better. You may be misreading him/her. He/she may not have figured out how far they want to go with you yet. You must respect the timeline for sexual behaviors with which others are comfortable.
5. Don't take advantage of someone's drunkenness or drugged state, even if they did it to themselves.
6. Realize that your potential partner could be intimidated by you or fearful of you. You may have a power advantage simply because of your gender or size. Don't abuse that power.
7. Understand that consent to some form of sexual behavior does not automatically imply consent to any other form of sexual behavior.
8. Silence and passivity cannot be interpreted as an indication of consent. Read your potential partner carefully, paying attention to verbal and non-verbal communication and body language.

In campus proceedings such as a hearing conducted by the conduct board, legal terms like “guilt,” “innocence” and “burdens of proof” are not applicable, but the University never assumes a student is in violation of University policy. Campus proceedings are conducted to take into account the totality of all evidence available, from all relevant sources.





## T.R.A.I.T.

In an effort to promote a safe and secure learning and work environment, a threat response, assessment and intervention team (T.R.A.I.T.) has been created to discuss issues relating to violence, security and potential threats directed at the University's students, faculty or staff. This team meets regularly and provides a structured way to share information regarding potential acts of violence that also allows for intervention.

### Reasons for a T.R.A.I.T. Referral

- Self-injurious behavior/suicidal ideation or attempt.
  - Behaviors include, but are not limited to, suicidal thoughts or action.
- Erratic behavior (including online activities) that disrupts the mission and/or normal proceedings of University students, faculty, staff or community.
  - Behaviors include, but are not limited to: weapons on and off campus, significant inappropriate disruption to community, potential for safety being compromised.
- Involuntary transportation to the hospital for alcohol and drug use/abuse.

### Key Objectives

**Identify** – Often, the accumulation of information identifies a person who poses a threat and helps to identify the level of that threat; therefore, the team ensures appropriate information exchange.

**Assess** – If additional information is needed to assess the level of risk, the team functions as an investigative body charged with gathering relevant and confidential information for the purposes of providing for the safety, security and well-being of the person at risk and the campus community at large.

**Manage** – When a determination is made that the person in question is at risk or poses a risk to others, the team recommends and/or implements steps for intervention, which may be medical, psychological, judicial or legal. In many cases, the standing policies and procedures of the University and external agencies dictate the intervention strategies.

**Reduce** – Violence prevention is best accomplished by stopping the process before it gets started. Addressing minor violations of University policy lowers the risk of aggressive responses and increases the possibility of peaceful solutions.

**Educate** – The campus community must be educated so that it can identify and refer students, staff and faculty at risk for posing a danger to the University community. In addition, the team must seek educational and professional development opportunities to maintain a knowledge base of risk indicators and appropriate laws and policies regarding privacy and confidentiality, proper management of information, educated assessment of risk, and intervention services.

### **Why the Team Is Necessary**

Universities must establish a formal process of sharing information about potential acts of violence. Reviews of the Virginia Tech incident of April 16, 2007, indicate that while some faculty and staff members at Virginia Tech had grave concerns about the student shooter, there was no vehicle for forwarding those concerns to school officials who may have been able to intervene to avoid the tragedy. Often, no single piece of information is enough to prevent a tragedy; however, the accumulation of information helps to identify a person at risk, allowing for intervention and prevention. The threat response, assessment and intervention team serves as the conduit for information flow.

Creation of the team is a proactive way to coordinate and plan an appropriate approach to deal with the complexities often involved with threats and violence. Key objectives of the team are to identify, assess, manage and reduce potential threats to the University community and to educate faculty, staff and students about the dangers of interpersonal violence.

Inherent to the work of this team are concerns about the privacy of all involved. The team members are extremely sensitive to these concerns and will ensure that the highest standards of confidentiality are upheld.

No committee can completely protect the University community from every act of violence. The creation of this team, however, increases the likelihood that potential violence can be identified so that reasonable steps can be taken to avoid it.

## **REGISTERED SEX OFFENDERS**

### **MEGAN'S LAW**

In compliance with the Campus Sex Crimes Prevention Act found in 42 USC 1407(j) of the Wetterling Act, which states that the University must advise the campus community of where law enforcement agencies' information provided by the state concerning registered sex offenders may be obtained, the Megan's Law Statute may be found at the following website: [www.meganslaw.state.pa.us](http://www.meganslaw.state.pa.us).

### **MISSING STUDENT NOTIFICATION POLICY AND PROCEDURES**

Suzanne's Law requires that law enforcement notify the National Crime Information Center when someone between the ages of 18 and 21 is reported missing. This mandate was signed into law by President George W. Bush as part of the "Amber Alert" legislation. The law was named after Suzanne Lyall, a State University of New York at Albany student who has been missing since 1998. California University of Pennsylvania has adopted comprehensive and complete policies and procedures to comply with these provisions.

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify the California University Police Department at 724-938-4299. California University Police will generate a missing person report and initiate an investigation.

In addition to registering a general emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by California University Police in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, California University Police will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so through the California University Housing website. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of the investigation.

After investigating a missing person report, should California University Police Department determine that the student has been missing for 24 hours, California University Police will notify California Borough Police Department and the student's confidential contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, California University Police will notify the student's parent or legal guardian immediately after California University Police Department has determined that the student has been missing for 24 hours.

## **ALCOHOLIC BEVERAGES**

California University encourages and sustains an academic environment that respects individual freedoms and promotes the health, safety and welfare of all community members. In keeping with these objectives, the University has adopted a policy prohibiting the possession, sale and consumption of alcoholic beverages on property owned or controlled by California University. University Police has the authority to file criminal charges or refer the student to Student Conduct or both.

If a friend who is not 21 years of age asks you to buy a six-pack of beer for him or her, don't. Any adult who buys alcohol for anyone younger than 21 may receive a mandatory fine of \$1,000 for a first offense and \$2,500 for each following offense.

If you are having a party and serving alcohol, be careful about who is having a drink. An adult who supplies minors with alcohol is breaking the law and may be liable for any resulting injuries and/or property damage caused by the minor.

Under the Drug-Free Schools and Communities Act (DFSCA), California University provides education about alcohol and other drugs to all incoming students through the **Student Empower Plus** program, available online; to students in classrooms, residence halls, student organizations and other settings; through the nationally certified **OPTIONS@CalU** peer education program; and through the **BASICS** (Brief Alcohol Screening and Intervention of College Students) alcohol education and preventive intervention program, which is available to all students and required of students who have been cited by the University judicial officer for violations of the Student Code of Conduct. For information about BASICS, visit the Wellness Center in Carter Hall or call 724-938-4056.

Students and employees can access this information by visiting the University website ([calu.edu](http://calu.edu)); choose "Information for ..." Current Students or Faculty Staff to reach the resource page, then select "Drug-Free Schools and Campuses" from the list of policies.

Students can access the information directly at:

[https://www.calu.edu/inside/policies/\\_files/general/dfsca-students.pdf](https://www.calu.edu/inside/policies/_files/general/dfsca-students.pdf)

Employees can access the information directly at:

[https://www.calu.edu/inside/policies/\\_files/general/drsca-employees.pdf](https://www.calu.edu/inside/policies/_files/general/drsca-employees.pdf)

University employees can receive free, confidential support on a wide range of issues, including alcohol and drug problems, through SEAP, the State Employees Assistance program; for information, visit [www.calu.edu/faculty-staff/hr/seap](http://www.calu.edu/faculty-staff/hr/seap).

## UNDERAGE DRINKING

Your driving privilege will be suspended if you are convicted of lying about your age to obtain alcohol; purchasing, consuming, possessing or transporting alcohol; or carrying a false ID. If you are under 21 years of age and you see friends walking down the street, offer them a ride and they happen to be taking a six-pack and some chips to a party, you could be charged with transporting alcohol and your license could be suspended.

In addition to driving privilege suspension, you may pay a fine of no less than \$500 and no more than \$1000, and the police will notify your parents, even if you are older than 18. The court also may require that you successfully complete a program of alcohol education, intervention or counseling. In addition, you must pay a restoration fee before you can get your license back or be considered for a learner's permit.



Remember, you don't have to be in or near a car, have a driver's license or be old enough to drive for the laws to apply. Just being caught with a false ID, drinking, being intoxicated, transporting alcohol or having alcohol in your possession will result in the suspension of your driving privilege.

## POSSESSION AND USE OF WEAPONS

The possession or carrying of any weapon by any person is prohibited in University academic buildings, administrative buildings, student residence buildings, dining facilities, or while attending a sporting, entertainment, recreational or educational event on the University's property. Entry upon University property in violation of this prohibition is expressly forbidden and will result in the individual(s) being directed to remove the weapon immediately from University property; or to have the weapon securely stored at the University Police station, per the procedures of the Handling and Storage of Firearms Policy. Failure to comply with this directive may result in further disciplinary actions for students or employees.

For more information about Cal U's weapons policy, including exemptions and notification of use of replica or "prop" weapons, please visit [www.calu.edu](http://www.calu.edu) (keyword "weapons policy").

## ILLEGAL DRUGS

California University does not permit the possession, use or sale of controlled substances on campus. The University enforces all state and federal laws concerning illegal drugs. University Police has the authority to file criminal charges or refer the student to Student Conduct or both.

### If you have a problem ...

California University provides education about illegal drugs (as well as alcohol) to all incoming students through the **Student Empower Plus** program, available online; to students in classrooms, residence halls, student organizations and other settings through the nationally certified **OPTIONS@CalU** peer education program; and through the **Being Blunt** marijuana education and preventive intervention program, which is available to all students and required of students who have been cited by the University judicial officer for violations of the Student Code of Conduct.

For information about Being Blunt, visit the Wellness Center in Carter Hall or call 724-938-4056.

University employees can receive free, confidential support on a wide range of issues, including drug and alcohol problems, through SEAP, the State Employees Assistance program; for information, visit [www.calu.edu/faculty-staff/hr/seap](http://www.calu.edu/faculty-staff/hr/seap).



## RESIDENCE HALL SAFETY

### HELP US KEEP YOU SAFE

California University maintains six co-ed residence halls on the main campus. Each floor has one student staff member in residence who is responsible for monitoring activity, advising and assisting students, and building community. Each residence hall has an emergency telephone located at the front of the building.

Every effort is made to ensure the safety of campus residents. In order to enter a residence hall, a student must swipe his/her CalCard at the front door. In all residence halls, exit doors are equipped with self-contained alarms. In addition, digital video cameras record activity at all building exits, computer labs and other public areas.

Office hours for residence hall directors (RAs) and on-call schedules for community assistants/graduate assistants are posted in the residence halls.

### RESIDENCE HALL GUEST POLICY

Unless health/safety guidelines are in effect, guests are allowed at any time, provided that roommates agree to the presence of any guests in the room. All guests must be escorted within all facilities. Guests are limited to a three-day stay. Non-student guests must be at least 18 years old or have the written consent of their parent or guardian to visit in the residence halls.

## EXTERIOR LIGHTING AND VEGETATION

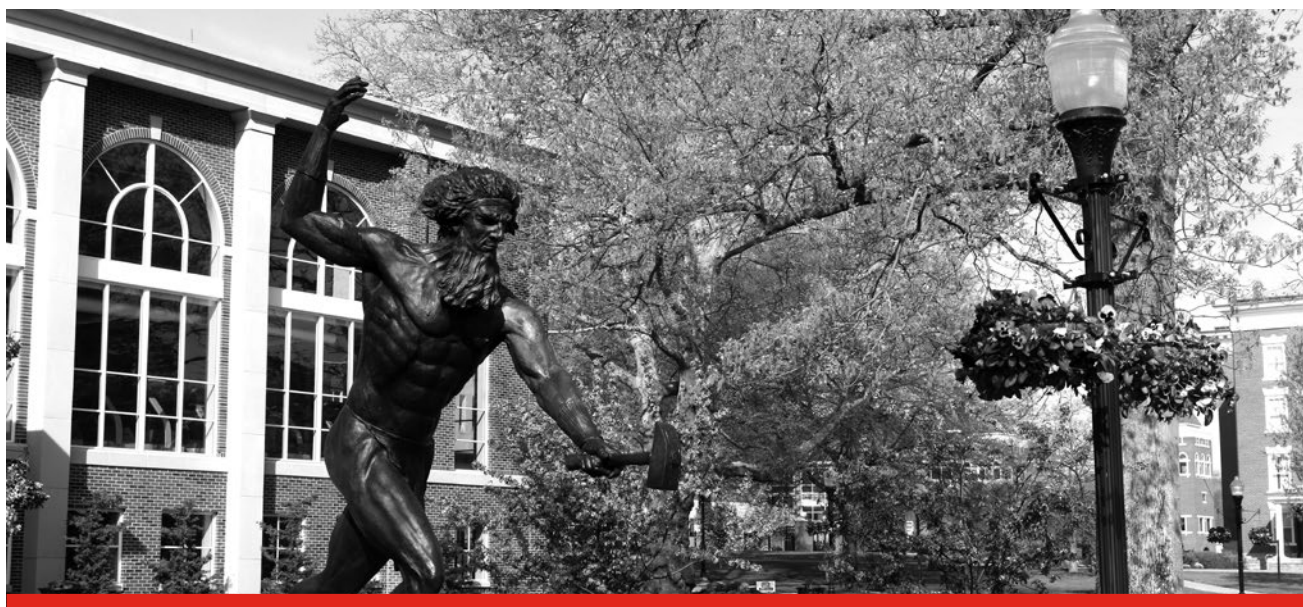
California University maintains a strong commitment to campus safety and security. Exterior lighting is an important part of this commitment. Parking areas, pedestrian walkways and building exteriors are well lighted. Surveys of exterior lighting on campus are conducted by University police officers on a regular basis, and the Facilities Management Department gives high priority to maintenance of exterior lights that need to be replaced. Members of the Cal U community are encouraged to report any exterior lighting deficiencies to University Police. Police and the Facilities Management Department also monitor the growth of vegetation on campus. If any member of the campus community believes that the height of vegetation may cause a hazard, he/she is encouraged to report it to either University Police or Facilities Management.

## ACCESS TO UNIVERSITY FACILITIES

Most University buildings and facilities, other than residence halls, are accessible to members of the University community, their guests and visitors during normal hours of business, during designated hours on weekends and holidays, and at other times when University events and activities may be taking place outside normal business hours.

Academic, administrative and recreational buildings are locked each night at the conclusion of activities and classes. Unauthorized individuals are not permitted to be inside the buildings during these times. Individuals who need to enter after hours may request special access from the California University Police Department. University Police maintains a list of individuals who receive permission to be admitted after hours. Proper identification must be presented to the University Police Department for admittance to closed buildings.

The California University Police Department has adopted a Community-Oriented Policing approach in all campus buildings on all shifts to provide high officer visibility and access. These regular foot patrols act as a deterrent to criminal activity and enable students, staff and visitors to get to know the officers.



# **CALIFORNIA UNIVERSITY OF PENNSYLVANIA**

## **QUICK REFERENCE GUIDE FOR EMERGENCIES**

This guide is to assist faculty, staff and students in responding to a variety of emergency situations they may encounter at California University (Cal U) while working, attending classes or events, or living on campus. Please become familiar with the contents of this guide. In the event of an emergency, it is designed to serve as a quick reference for effective action. New employees and students should be made aware of this guide during orientation. If there are any questions or comments regarding this guide, please contact the Office of Environmental Health and Safety at 724-938-4411.

In order to protect yourself and others, each Cal U faculty member, staff member and student should know what to do in an emergency. Your response to any incident must focus on minimizing injury and loss of life. Do not jeopardize your safety or the safety of others to protect the physical assets of the University.

To reach California University Police/Fire, call 724-938-4299; for an ambulance, call 911.

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### **DECLARATION OF A CAMPUS STATE OF EMERGENCY (EOP SECTION 1.7.4.A)**

The authority to declare a campus state of emergency rests with the University President or Emergency Administrative Director (EAD) after an evaluation of the emergency and the current state of the University. However, the Emergency Operations Coordinator (EOC) may also declare a state of emergency if an incident requires an immediate response for the security and control of the incident site.

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat, the University will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

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### **UNIVERSITY NOTIFICATION SYSTEM**

In the event of an emergency, timely and accurate communication of information is critical. California University has developed a plan for emergency communication that utilizes multiple and redundant methods of communication and notification in order to maximize the effectiveness and reach of the emergency information.



Cal U Alerts is the text-messaging system used to quickly notify registered users about campus emergencies such as major interruptions to or breaches in campus life and unanticipated major incidents (e.g., fires, on-campus violence, major weather incidents, or other crises). When an alert is issued, the Cal U website will provide detailed information regarding the emergency, and it will be updated regularly to provide the most up-to-date, accurate information. In addition, an email to all campus email addresses will be sent that will describe the emergency, provide actions to take, and direct the campus community to the website postings. In some cases, information will be posted on entrance doors to campus buildings.

Cal U Alerts may be scripted templates available in the Omnilert System and may be sent out by the Chief of University Police, the vice president for Communications and Marketing, or the two associate vice president for Student Affairs.

Those charged with determining the need for and implementing the emergency notification are the Chief of University Police, the Vice President for Communications and Marketing, the Office of Environmental Health and Safety, and the Associate Vice Presidents for Student Affairs. These university officials will collect and disseminate critical information regarding the emergency in a timely manner.

University Police will most likely be the first response agency on the scene. The highest ranking member of the University Police present will become the incident commander. The incident commander is typically the most experienced person on scene and may change throughout the course of the response. If the incident is determined to be of substantial magnitude, then the incident commander may request additional resources and will also inform members of the University's Emergency Command team. Should an incident occur that poses a threat to faculty, staff, or students, then an emergency alert will be sent via text/ email and further actions may be taken by the University depending on the urgency of the situation.



The University Police Chief initially determines the need for the Emergency Alert System to be activated. Once this has been determined the Office of Environmental Health and Safety, the vice president for Communications and Marketing or the associate vice presidents for Student Affairs will initiate one of the scripted templates in the Emergency Notification System or a message will be developed depending on the level of the emergency and time required to create a detailed notification.

California University, through its police chief, verbally communicates with local police authorities regarding emergencies affecting campus and the surrounding community and annually requests their cooperation in informing the institution about situations reported to them that may warrant an emergency response. The Office of Communications and Marketing is responsible for distributing emergency information and news releases to the community at large through press releases, press conferences and interviews.

### **TESTING OF THE EMERGENCY NOTIFICATION SYSTEM**

Each year, California University tests its emergency notification procedures. Comprehensive testing of the Cal U Alerts system is conducted to ensure functionality and to acclimate the campus community to its use. The process is initiated by the Office of Environmental Health and Safety. The tests include the initiation of all critical active delivery methods: text-messaging, emergency email, website postings and desktop alerts.

The testing is announced at least a week prior to the test through the University's email announcement service so the campus community is provided the opportunity to register for the text-alert service before the test occurs. The announcement includes information on the University's emergency response plan and provides a link to the Quick Reference Guide for Emergencies on the Cal U website.

### **EMERGENCY DRILLS, TESTING AND EVACUATION PROCEDURES**

California University has developed an Emergency Operations Plan (EOP) that addresses the planned response to emergency/disaster situations associated with natural disasters, technological incidents and national security emergencies. The EOP is designed to meet state and federal National Incident Management System (NIMS) requirements. Incorporating the principles of the Incident Command System (ICS), the EOP provides emergency responders with procedures, guidelines such as shelter-in-place and evacuation, and methods of documentation to effectively manage emergencies.

California University tests the Emergency Notification System multiple times during each year. Testing of the Cal U Alert System is conducted to ensure functionality and to acclimate the campus community to its use. The test is initiated by the Office of Environmental Health and Safety with the assistance of the Emergency Response Team. The testing is announced one week prior through the University's all campus announcement service. The announcement includes information on the University's emergency response plan and provides a link to the Quick Reference Guide for Emergencies on the Cal U website.

Emergency response and evacuation procedures are tested on an annual basis. California University conducts emergency simulation exercises, at least annually, that test the University's preparedness and identify areas that require improvement. Additionally, unannounced building evacuation drills are conducted at least annually, more often in residence halls, buildings with daycare facilities and other critical buildings. The exercises and evacuation drills are documented and evaluated by the Office of Environmental Health and Safety.

## **CAMPUS RESPONSIBILITY DURING AN EMERGENCY OR DISASTER**

**Emergency Administrative Director (EAD):** Vice President for Administration and Finance, 724-938-4432. The EAD assumes overall direction during an emergency and is responsible for employing the guidelines within the Emergency Operations Plan.

**Emergency Operations Coordinator (EOC):** Director of University Police Department, 724-938-4299. As the EOC, the Police Department director is responsible for overall coordination of the University's response to an emergency.

**Emergency Command Team (ECT):** The ECT provides overall leadership and guidance to the University community during an emergency or disaster.

**Campus Emergency Resource Team (CERT):** The ECT notifies the members of the Campus Emergency Resource team (CERT).

**Media Relations:** Vice president for Communications and Marketing, 724-938-5492. The Office of Communications and Marketing will coordinate media relations and act as the link between the University and the public. The university spokesperson will serve as the University's media contact for all details regarding the event, e.g., specifics on the threat, California University's response to the threat, extent of injuries, etc.

## **EMERGENCY OPERATIONS LEVELS (EOP SECTION 1.7.3)**

**TIER 1 (Yellow):** Any incident, potential or actual, which will not seriously affect the overall functioning of the University.

**TIER 2 (Orange):** Any incident, potential or actual, which affects an entire building or buildings, and which will disrupt the overall operations of the University. Outside emergency services may be required, as well as significant efforts from campus support services.

**TIER 3 (Red):** Any event or occurrence that has taken place and has seriously impaired or halted the operations of the University. In some cases, mass personnel casualties and severe property damage may be sustained.

A coordinated effort of all campus-wide resources is required to control the situation effectively. Outside emergency support services will be required.

## **SPECIFIC EMERGENCY RESPONSE GUIDELINES**

The following guidelines are only highlights of the detailed response procedures located in the applicable section of the Cal U Emergency Operations Plan (EOP):

### **I. REPORTING INCIDENTS, EMERGENCIES OR DISASTERS (EOP Section 3.2)**

1. From a safe location, report all emergencies to California University Police by dialing "HELP" (4357) from a campus phone, or call 724-938-HELP (724-938-4357) from any phone.
2. In case of an emergency off campus, call 911.
3. When calling, stay calm and carefully explain the problem and location to the officer.

## **II. EVACUATION PROCEDURES (EOP Section 3.3)**

The main assembly areas in case of an emergency are:

- Parking lot across from Dixon Hall/Old Main (Lot 2)
- Parking lot behind Residence Halls A & B (Lots 17 & 19)

### **Building Evacuation**

1. When a building evacuation alarm sounds and/or upon notification by California University Police during an emergency, leave by the nearest marked exit or in accordance with the posted evacuation plan and alert others to do the same.
2. Stay calm. Do not panic
3. If it is safe to do so, assist people with disabilities to exit the building.
4. Once outside, proceed to a clear area that is at least 300 feet away from the affected building.
5. DO NOT return to an evacuated building unless told to do so by University police personnel.

### **Building Evacuation for Individuals with Disabilities**

1. As soon as the alarm sounds, proceed to an enclosed stairwell, if possible.
2. If an enclosed stairwell is not available, go into a room just off the hallway or corridor and close the door.
3. Once inside the room, open a window and drape some article of clothing outside as a signal that someone is waiting for help. If a phone is available, contact California University Police at Ext. 4299 or 724-938-4299.
4. On the way to the "safe area," a person with physical disabilities should ask an able-bodied person for aid in notifying response personnel about the disabled person's location.

### **Campus Evacuation**

1. Evacuation of all or part of the campus grounds will be announced by California University Police.
2. All persons (students, employees and visitors) are to vacate the area in question immediately and relocate to the designated main assembly areas.
3. DO NOT return to an evacuated building unless told to do so by University Police personnel.

### **Shelter in Place**

When California University Police advise to shelter in place:

1. A staff member should lock the exits to prevent unauthorized individuals from entering the space.
2. Staff should account for all students and staff and report anyone missing.
3. When appropriate, Facilities Management personnel will shut down HVAC equipment to prevent outside contaminated air from being introduced into the facility.

## **III. BIOLOGICAL, CHEMICAL OR RADIATION INCIDENT (EOP Section 3.4)**

1. Any suspicious package received should be left untouched.
2. The location in which the package is located should be evacuated and California University Police notified immediately at Ext. 4299 or 724-938-4299.
3. It is important for anyone who comes in contact with the suspicious package not to be in contact with other people if at all possible. These individuals should remain isolated until cleared by California University Police.
4. Any exposure to a hazardous biological, chemical or radioactive material must be reported immediately to California University Police at Ext. 4299 or 724-938-4299.

5. When reporting, be specific about the nature of the involved material and its exact location.
6. The key person on site should vacate the affected area at once, and seal it off to prevent further contamination of other areas until the arrival of University Police/ Health & Safety personnel.

### **Spill response procedure**

1. Immediately alert fellow workers, your supervisor and California University Police (Ext. 4299 or 724-938-4299).
2. Follow detailed spill response procedures located in the EOP, Section 3.4.L.
3. Report all but minor spills to the Office of Environmental Health & Safety (Ext. 4411 or 724-938-4411), as there are DEP and EPA regulations that require reporting of certain quantities of certain spilled materials.
4. Reporting to regulatory agencies is only to be done by the Office of Environmental Health & Safety.



### **IV. BOMB THREAT (EOP Section 3.5)**

1. If a suspicious object or potential bomb is observed, do not handle the object. Call California University Police at Ext. 4299. Clear the area immediately according to the building evacuation instructions listed below.
2. If you receive a written bomb threat, set it aside and call California University Police at Ext. 4299 or 724-938-4299. Do not handle the note or the letter further.
3. If you receive a telephone bomb threat, be calm, courteous, listen, and do not interrupt the caller. Try to notify a person nearby of the bomb threat so that California University Police (Ext. 4299 or 724-938-4299) can be notified as soon as possible.
4. The individual receiving the bomb threat is responsible for carefully recording the information and then immediately notifying his/her supervisor and the California University Police Department.
5. Keep the caller on the line as long as possible and ask the caller the following:
  - When is the bomb going to explode?
  - Where is the bomb located?
  - What kind of bomb is it?
  - What does the bomb look like?

Be alert and listen for background noise during the call.

6. Keep the caller on the line as long as possible and note the following:
  - Age and gender of caller – male, female, adult, juvenile
  - Voice of caller – loud, soft, high-pitched, deep, raspy
  - Accent of caller – local, not local, foreign, nationality
  - Speech of caller – fast, slow, distorted, stutter, nasal, lisp
  - Manner of caller – calm, angry, rational, irrational, coherent, incoherent, deliberate, emotional, righteous, laughing, intoxicated
  - Background noises – office machines, factory machines, trains, airplanes, animals, music, silence, voices, traffic, party
7. Call the California University Police Department at 724-938-4299 (if they have not been notified) and provide all the information you have obtained to the police, along with your name and location.

### **Building evacuation procedure if there is a suspicion of a bomb in the building**

1. Employees, faculty and students should not search on their own. Opening and closing doors, drawers and cabinets or turning off lights may activate the bomb.
2. The building should be cleared as quickly as possible, but do NOT activate the fire alarm system, as this may activate the bomb.
3. Elevators should NOT be used, as this may activate the bomb.
4. Once outside, individuals should move at least 500 feet away from the affected building and stay clear of walkways and streets that may be used by emergency vehicles and crews.
5. Do not return to an evacuated building unless permitted to do so by a California University police officer.

### **Hostage situation**

If you are taken hostage:

1. Be patient. Time is on your side. Avoid drastic action.
2. Follow instructions, be alert and stay alive.
3. Don't speak unless spoken to and then only when necessary.
4. Try to rest. Avoid speculating. Comply with instructions as best you can. Avoid arguments; expect the unexpected.
5. Be observant.
6. Be prepared to answer California University Police on the phone. If medications, first aid or restroom privileges are needed, say so.

## **V. CIVIL DISTURBANCES, STRIKES OR DEMONSTRATIONS (EOP Section 3.6)**

### **Peaceful and non-obstructive demonstrations**

1. Peaceful and non-obstructive demonstrations will not be disrupted unless one or more of the following conditions exists as a result of the demonstration:
  - Interference with the normal operations of the University.
  - Prevention of access to offices, buildings or other University facilities.
  - Threat of physical harm to persons or damage to University facilities.
2. If any of the above conditions exist, call the California University Police Department at 724-938-4299.

### **Non-violent disruptive demonstrations**

1. Non-violent disruptive demonstrators will be asked to terminate the disruptive activity by one of Cal U's vice presidents or his/her designee.
2. If demonstrators persist in the disruptive activity, they will be informed that continuing the disruptive activity could result in suspension, disciplinary actions and/or possible arrest.
3. Efforts should be made to secure positive identification of demonstrators in violation of the termination request, including photographs.

### **Violent disruptive demonstrations**

In the event of a violent demonstration, the University President and vice president for Administration and Finance or his/her designee will be notified.

### **During business hours:**

1. The appropriate vice president will notify California University Police.
2. Cal U police will contact the Pennsylvania State Police and the University's vice president for Communications and Marketing.
3. The President, in consultation with the appropriate vice president and the Cal U Police Department director, will determine the possible need for an injunction.
4. California University Police will provide an officer with a radio for communication between the University and the Pennsylvania State Police, as needed.

### **After business hours:**

1. The California University Police Department should be notified about the disturbance immediately.
2. Cal U Police will investigate the disruption and notify the California University Police Department director, who will report the situation to the appropriate vice presidents and the University President.
3. The Cal U Police Department director or designee reserves the right to call for police assistance without counsel from others if such assistance is deemed to be of paramount importance to the safety of individuals involved.

## **VI. TERRORISM (EOP Section 3.7)**

If you suspect a credible terrorist threat exists based on your own observations or conversations that you have overheard, contact the California University Police Department at 724-938-4299 or the local office of the FBI in Pittsburgh, Pa., at 412-432-4000. The following are examples of items that should be considered potentially legitimate threats. This list is NOT meant to be all-inclusive.

1. An individual(s) makes a specific threat (eg., says he/she has a device with a contaminant that he/she intends to, or has, disperse(d) into the area or into food/water being consumed.)
2. An individual(s) in an area intentionally disperses something into the air using a mechanical device (with or without any communication or threat).
3. A package or other article is discovered that has specific wording or other identification on it: eg., identification of bomb or contaminant within (e.g., anthrax, explosives, "you will die . . ." etc.); threats or threatening wording on the package or article; hate speech or anti-American sentiments.
4. An abandoned package is discovered that is ticking or leaking a suspicious substance.
5. People in an area begin to complain of similar symptoms that have come on them suddenly. (There may be a potential chemical assault or accidental release of chemical irritant.)

6. Telephoned threat of a chemical or biological assault. [This should be handled the same as a bomb threat and will not constitute an immediate evacuation of the building. Follow bomb threat procedures and call California University Police unless other indicators are present as well (i.e., coincides with one or more of the other conditions previously identified.)]

Take precautions when traveling. Be aware of conspicuous or unusual behavior. Do not accept packages from strangers. Do not leave luggage unattended. Unusual behavior, suspicious packages and strange devices should be promptly reported to University Police at 724-938-4299.

## **VII. VIOLENT OR CRIMINAL BEHAVIOR (EOP Section 3.8)**

### **Witness to violent or criminal behavior**

Witness to violent or criminal behavior

If you are a victim or a witness to any on-campus offense:

1. AVOID RISKS!
2. Promptly notify California University Police at 724-938-4299 and report the incident, including the following information:
  - Nature of the incident
  - Location of the incident
  - Description of person(s) involved.
  - Description of property involved.

## **VIII. EXPLOSION ON CAMPUS (EOP Section 3.9)**

1. Immediately take cover under tables, desks and other objects that will give protection against falling glass or debris.
2. After the effects of the explosion and/or fire have subsided, notify California University Police at 724-938-4299. Give your name and describe the location and nature of the emergency.



## **IX. FIRE (EOP Section 3.10)**

1. If a fire is discovered, activate a pull station.
2. Immediately notify California University Police by phone at 724-938-4299.
3. If the fire is in the very early stages and you have attended fire extinguisher training AND you feel confident that you can extinguish the fire without endangering yourself and others, fight the fire with a fire extinguisher from a position where you can escape. Small fires can often be extinguished.
4. A fire that is large or spreading cannot usually be extinguished successfully. If possible, shut down any equipment that may add fuel to the fire.
5. Leave the fire area and prevent its spread by closing the doors behind you.
6. Evacuate the building by the closest marked exit and await the arrival of California University Police. Be prepared to inform them of the exact location, details of the fire, and any chemicals that are stored or used in the area.
7. Once outside, move to a clear area at least 300 feet away from the affected building.
8. If your clothes catch fire, drop to the floor and roll to smother the flame. If a co-worker's clothing catches fire, knock the person to the floor and roll him/her to smother the flames.
9. Do NOT return to an evacuated building unless told to do so by a University police officer.

NOTE: If you become trapped in a building during a fire and a window is available, place an article of clothing (shirt, coat, etc.) outside the window as a marker for rescue crews. If there is no window, stay near the floor where the air will be less toxic. Shout at regular intervals to alert emergency crews of your location. Do not panic.

## **X. EARTHQUAKE (EOP Section 3.11)**

Remain calm and quickly follow the steps outlined below.

1. If indoors, seek refuge in a doorway or under a desk or table. Stay away from glass windows, shelves and heavy equipment.
2. If outdoors, move quickly away from buildings, utility poles and other structures. Caution: Always avoid power or utility lines, as they may be energized. Know your assembly points.
3. If in an automobile, stop in the safest place available, preferably away from power lines and trees. Stop as quickly as safety permits, but stay in the vehicle for the shelter it offers.
4. Evaluate the situation and, if emergency help is necessary, call California University Police at 724-938-4299.
5. Report damaged facilities to California University Police and the Facilities Management Department.





## **XI. FLOOD (EOP Section 3.12)**

If flooding occurs, or the conditions exist that could cause flooding to occur, observe the following:

1. Listen to the radio or watch television weather broadcasts to keep apprised of weather watches or warnings.
2. Listen to National Weather Service/National Oceanic and Atmospheric Administration (NOAA) radio broadcasts if a weather radio is available. Washington/Fayette NOAA weather can be found at 162.550 MHz.
3. Go online to track the storm and be aware of weather alerts/warnings at [www.nws.noaa.gov/nwr](http://www.nws.noaa.gov/nwr)
4. If a flood watch or warning occurs for the area you are in, move to higher ground immediately. Do not delay if a warning is posted.
5. If you are in a campus building that begins to flood, notify California University Police immediately at Ext. 4299 or 724-938-4299.
6. Leave the building and move to a facility that is not flooding.
7. When traveling, do not drive through flooded roadways.
8. If a vehicle stalls in water, leave the vehicle immediately and move to higher ground.
9. Be extra cautious when driving at night, when it is more difficult to recognize flood signs or ascertain the depth of water.
10. During heavy rains or flood alerts, etc., do not park a vehicle near any streams, rivers or flash flood areas.
11. If caught outdoors, climb to high ground and stay there.
12. Do not walk through or drink floodwater.
13. If told to evacuate, do so immediately.
14. DO NOT RETURN TO AN EVACUATED BUILDING unless told to do so by California University police officers.

## **XII. TORNADO (EOP Section 3.13)**

If a tornado is reported within a 15-mile radius of California, a Cal U Alert text message will be issued by the University to registered students, staff and faculty.

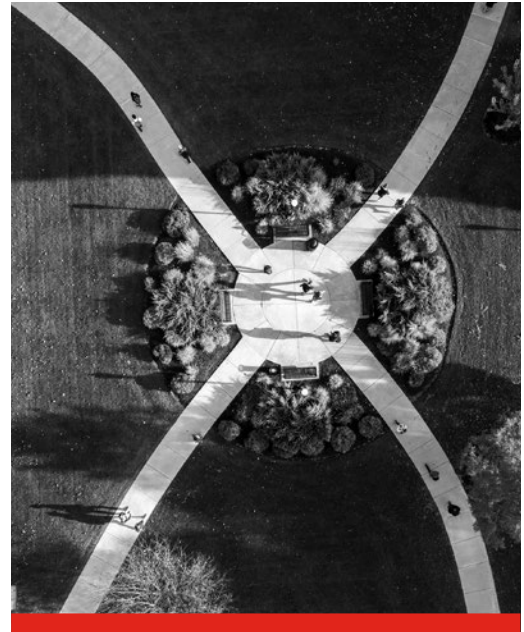
The best protection is an underground shelter or basement, or a substantial steel-framed or reinforced concrete building. (If none is available, take refuge in other places, as indicated below.)

1. In any facility always go to the lowest floor possible.
2. If your residence has no basement, take cover under heavy furniture on the ground floor in the center of the building, or in a small room on the ground floor that is away from outside walls and windows.
3. Stay away from windows to avoid flying debris.
4. If you are outside in open country, drive away from the tornado's path, at a right angle to it. If there isn't time to do this – or if you are walking – take cover and lie flat in the nearest depression, such as a ditch, culvert, excavation or ravine.
5. If the school building is a sturdy steel-framed or reinforced concrete building, stay inside away from the windows and remain near an inside wall on the lower floors, if possible. The large brick buildings on the Cal U campus are of reinforced construction and should provide adequate shelter. If you are in a smaller facility, go to the basement or nearest brick facility.
6. Avoid auditoriums and gymnasiums or large metal buildings with large, poorly supported roofs.
7. In office buildings, go to an interior hallway on the lowest floor or to a designated shelter area. Stay away from windows.
8. Many times, restrooms in lower levels are safety shelters in buildings.

### **XIII. INCLEMENT WEATHER (EOP Section 3.14)**

The University President, or his/her designee, is solely responsible for authorizing the closing of the University when severe weather and/or emergency conditions warrant either a partial or full-day closing.

1. When road and sidewalk conditions become hazardous due to severe weather conditions, the University Police dispatcher shall call out the Facilities Management crew and notify both the director of the California University Police Department and the director of Facilities Management.
2. The California University Police Department director shall notify the vice president for Administration and Finance of weather and road conditions surrounding the University. The vice president for Administration and Finance recommends a course of action to the University President.
3. Once the decision to close or delay is made, the University President and vice president for Administration and Finance, notifies the vice presidents who, in turn, activate their respective plans for notification of personnel in their respective areas. Essential employees shall be advised of their status and when to report to work. Non-essential personnel will be instructed not to report to work.
4. The Office of Communications and Marketing will notify both radio and television media of the full-day closing or delayed opening.
  - At a minimum, the following media shall air the closing information: both the University radio and television stations, radio stations WESA, and KDKA, and television stations KDKA, WTAE, and WPXI. California University Police will revise the message tape on the switchboard answering machine with up-to-date information. Employees may call the University's toll-free number (800-422-5639) for closing information or visit the University website, [www.calu.edu](http://www.calu.edu).
5. All employees are advised to evaluate road conditions in their respective areas to determine if roads are passable.
6. The University will be closed when the Governor declares a statewide State of Emergency.



### **XIV. MEDICAL EMERGENCY (EOP Section 3.15)**

1. If serious injury or illness occurs on campus, immediately dial Ext. 4299 or 724-938-4299 to reach the California University Police Department. Give your name, describe the nature and severity of the medical problem, and give the campus location of the victim.
2. In case of minor injury or illness, report to the Wellness Center for evaluation.
3. In case of serious injury or illness, ONLY certified or appropriately trained personnel should quickly perform the following steps:
  - a. Keep the victim still and comfortable. DO NOT MOVE THE VICTIM.
  - b. Ask the victim, "Are you OK?" and "What is wrong?"
  - c. Check victim's breathing and begin artificial respiration, if necessary. Send someone to get help.
  - d. Control serious bleeding by direct pressure on the wound.
  - e. Continue to assist the victim until help arrives.
  - f. Look for emergency medical ID.
  - g. Give all information to the medical response team.

## **XV. PSYCHOLOGICAL EMERGENCY (EOP Section 3.16)**

A psychological crisis exists when an individual is threatening harm to himself/herself or to others, or is out of touch with reality due to severe drug reactions or a psychotic break. A psychotic break may be manifested by hallucinations, uncontrollable behavior, etc.

1. Never try to handle a situation you believe is dangerous without appropriately trained assistance.
  2. Notify the California University Police Department by calling Ext. 4299 or 724-938-4299.
  3. When contacting University Police, state the following:
    - Clearly state that you need IMMEDIATE ASSISTANCE.
    - Give your name.
- Give your location.
  - Provide brief description of the situation.

## **XVI. STUDENT DEATH, SERIOUS INJURY OR ILLNESS (EOP Section 3.17)**

In the event of a student's death, serious injury or severe illness, the following guidelines should be implemented to initiate an effective response and/or course of action on the part of the University.

1. The individual who discovers a student who is seriously injured, ill or dead should IMMEDIATELY contact the California University Police Department at Ext. 4299 or 724-938-4299 and the University Wellness Center at Ext. 4232 or 724-938-4232.
2. The vice president for Student Affairs will be notified by any University representative who becomes aware of the death, serious injury or illness of a student.
3. The vice president for Student Affairs will:
  - Inform the University President, the provost/vice president for Academic Affairs, and the vice president for Communications and Marketing.
  - Assemble a crisis management team to assist in handling the situation.
  - Attempt to provide appropriate notification of the situation to the family.

## **XVII. UTILITY FAILURE (EOP Section 3.19)**

In the event of a utility failure, these steps should be taken:

1. During regular working hours (8 a.m. through 4 p.m., Monday through Friday), immediately notify the Facilities Management Department at Ext. 4409 or 724-938-4409.
2. If there is potential danger to building occupants, or if the utility failure occurs after hours or on a weekend or holiday, notify the California University Police Department at Ext. 4299 or 724-938-4299.
3. If an emergency exists, evacuate the building.
4. DO NOT RETURN TO AN EVACUATED BUILDING unless told to do so by California University police officers.

### **Elevator Failure**

If you are trapped in an elevator, use the emergency call button or phone in the elevator to alert others to your situation. If you hear or observe someone trapped in an elevator, immediately contact University Police at Ext. 4299 or 724-938-4299 so they can provide help.

### **Plumbing Failure/Flooding**

Cease using all electrical equipment. Immediately notify the California University Police Department at Ext. 4299 or 724-938-4299. If necessary, evacuate the area.

## **Gas Leak**

Cease all operations and immediately vacate the area. Do not switch lights or any electrical equipment on or off. Extinguish all open flames, including cigarettes. Notify the California University Police Department at Ext. 4299 or 724-938-4299 from a telephone outside the area affected by the gas leak.

## **Steam Line Failure**

Immediately notify Facilities Management at Ext. 4409 or 724-938-4409 or the California University Police Department at Ext. 4299 or 724-938-4299. If necessary, vacate the area. Keep clear to avoid burns.

## **Ventilation Problem**

If smoke odors come from the ventilation system, immediately notify University Police at Ext. 4299 or 724-938-4299. If necessary, cease all operations and vacate the area.

## **XVIII. ACTIVE SHOOTER RESPONSE GUIDELINES (EOP Section 3.20)**

“Active shooter” refers to a situation in which a suspect(s) – indoors or outdoors, either barricaded or in motion – is actively discharging a firearm at the public and/or randomly firing into an area where it is reasonably expected that individuals could be struck by the suspect’s fire. These situations leave little or no time for proper planning and normally require the first law enforcement units arriving on the scene to take immediate action to end the danger.

### **If You Are INDOORS and in Danger:**

1. EVACUATE, if you can do so safely. Notify anyone you encounter to leave the building immediately. Evacuate to a safe area away from the danger and take protective cover. Stay there until emergency responders provide instructions.
2. When there is an active shooter, DO NOT activate the fire alarm to evacuate a building.
3. All persons NOT immediately impacted by the situation should take protective cover indoors, staying away from windows and doors. Follow the guidelines listed below.
4. If you cannot safely evacuate the building, the following guidelines are recommended:
  - Go to the nearest room or office.
  - Lock and barricade doors.
  - If the door has no lock and the door opens inward, jam a heavy door wedge between the bottom edge of the door and the floor, or look for heavy furniture you can use to barricade the door.
  - Turn off lights.
  - Close blinds and stay away from windows.
  - Cover windows, including windows on the door.
  - Turn off radios and computer monitors.
  - Stay calm, quiet and out of sight.
  - Take adequate cover/protection, e.g. behind concrete walls, heavy desks or filing cabinets. (Such cover may protect you from bullets.) Silence cell phones.
  - Place signs in exterior windows to identify the location of injured persons.
  - Do not open the door – it may be the shooter.
  - Remember, a shooter usually will not stop until he/she is engaged by an outside force. If you are trapped with the gunman and he is not shooting, DO NOT draw attention to yourself with sudden body movements, statements, comments or hostile looks.

**If You Are OUTDOORS:**

1. If you are outdoors and hear gunfire, stay alert and move away from the gunfire.
2. Look for appropriate cover locations. Brick walls, large trees, retaining walls, parked vehicles and any other objects that may stop bullets should be used as cover.

**Contacting Police:**

1. Notify the California University Police Department as soon as it is safe to do so by dialing Ext. 4299 or 724-938-4299.
2. Provide the following information:
  - Your specific location – building name and office/room number.
  - Number of people at your specific location.
  - Injuries – number injured, types of injuries.
  - Assailant(s) – location, number of suspects, race/gender, clothing description, physical features, type of weapons (long gun or hand gun), backpack, shooter's identity (if known), separate explosions from gunfire, etc.

**When Police Arrive:**

1. When police officers arrive on scene, move toward any police vehicle when it is safe to do so while keeping your hands on top of your head. Do not carry anything in your hands that could be mistaken for a weapon. Do exactly and immediately what the police tell you to do.
2. If you are still inside the building, DO NOT RUN. Drop to the floor, place your hands behind your head and remain still. Make no sudden moves that may be interpreted as hostile or threatening.
3. Wait for instructions and obey all commands.
4. Do not be upset, resist or argue if a rescuer isn't sure whether you are the shooter or a victim.
5. Even if you are handcuffed and searched, DO NOT resist. Wait for the confusion to clear.
6. You will be taken to a safe area, where proper identification and status will be determined.

**XIX. SUSPICIOUS MAIL PROCEDURE (EOP Section 3.21)**

Basic procedures for responding to suspicious mail and packages

1. Stay calm.
2. Do not open the letter or package; or do not open it further. Do not shake it, show it to others or empty its contents.
3. Leave the letter or package where it is or gently place it on the nearest flat surface.
4. If possible, gently cover the letter (use a trash can, article of clothing, etc.).
5. Shut off any fans or equipment in the area that may circulate the material.
6. Alert others nearby to relocate to an area away from the site of the suspicious item. Take essential belongings with you (cell phones, keys, purse, backpack, books, etc.) in case return to your location is delayed.
7. Contact the California University Police Department immediately at 724-938-4299.
8. Leave and close the door to the space containing the suspicious letter or package.
9. To prevent spreading any powder or hazardous substance to your face, wash your hands thoroughly with soap and water.
10. Stay close to the area until instructed otherwise by University Police. The police will arrange appropriate follow-up procedures as necessary.

## **XX. THREAT RESPONSE, ASSESSMENT AND INTERVENTION (EOP Section 3.22)**

### **Threatening behavior includes, but is not limited to:**

1. Physical actions short of actual contact/injury (e.g., moving closer aggressively, waving arms or fists, yelling in an aggressive or threatening manner).
2. General oral or written threats to people or property (e.g., “you better watch your back” or “I’ll get you”).
3. Threats made in a “joking” manner.
4. Stalking behavior.
5. Hate speech.
6. Implicit threats (e.g., “you’ll be sorry” or “this isn’t over yet”).

### **Violent behavior includes, but is not limited to:**

1. Any physical assault, with or without weapons.
2. Behavior that a reasonable person would interpret as being potentially violent (e.g., throwing things, destroying property).
3. Specific threats to inflict harm (e.g., a threat to shoot a named individual).
4. Use of any object to attack or intimidate another person.

### **Procedures for the Campus Community**

All faculty, staff and students are encouraged to be alert to the possibility of violence. Any report of violence or threatening behavior will be handled in a confidential manner, with information released only on a need-to-know basis. Those who act in good faith by reporting real or implied violent or threatening behavior will not be retaliated against or subjected to harassment. Deliberately false or misleading reports of violent or threatening behavior under this policy will be handled as incidents of unacceptable personal conduct, and those making such false or misleading reports will be subject to disciplinary action.

- A. Imminent Threat: For crimes in progress, violent incidents, or specific threats of imminent violence, California University Police must be notified immediately at 724-938-4299. Examples of imminent threat include, but are not limited to, observing a person with a weapon or observing violent behavior.
- B. Disturbing or Threatening Behavior: When disturbing or threatening behavior that does not pose an imminent threat is observed, any member of the Threat Response, Assessment and Intervention Team (T.R.A.I.T.) should be notified as soon as possible. The team’s chairperson is the associate vice president for Student Affairs, who can be contacted at 724-938-1603.

### **Emergency Evacuation of Individuals with Disabilities**

Individuals with disabilities or those who provide assistance to individuals with disabilities should contact the Office of Environmental Health and Safety to discuss building evacuation procedures. Preparedness is critical and should include emergency evacuation routes, refuge locations and/or individuals to provide assistance in times of emergency.

*Any questions related to this Quick Reference Guide should be referred to the Office of Environmental Health and Safety or the Chief of the California University Police Department.*

# **CRIME STATISTICS REPORT 2018 THROUGH 2020**

## **CALIFORNIA UNIVERSITY MAIN CAMPUS AND WASHINGTON HOSPITAL**

California University of Pennsylvania is committed to providing a safe and secure educational environment for student and employees. Criminal activity exists throughout our society, and college campuses are not exempt from crime. However, in order to maximize security and minimize the opportunity for criminal activity to occur, a number of services and programs have been implemented at California University. All members of the University community share in the responsibility for reporting crime and for taking precautions to discourage its potential.

The following statistics are provided in compliance with Act 1988-73, the College and University Security Information Act, the Student Right-to-Know and Campus Security Act of 1990, and the Jeanne Clery Disclosure of Campus Statistics Act of 1998.

The figures represent the calendar years of 2018, 2019 and 2020. Brief definitions of some of the crimes categories that may not be self-explanatory are provided in the definitions below. Questions regarding this report may be addressed to the California University Police Department at 724-938-4299.

The following definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, weapons law violations, drug abuse violations and liquor law violations are provided from the Uniform Crime Reporting Handbook, in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program. The definitions of forcible and non-forcible sex offenses are from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Handbook, in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program.

### **MURDER AND NON-NEGLIGENT MANSLAUGHTER:**

The willful (non-negligent) killing of one human being by another.

### **MANSLAUGHTER BY NEGLIGENCE:**

The killing of another person through gross negligence.

### **RAPE:**

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

### **FONDLING:**

The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim including where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

### **INCEST:**

Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**STATUTORY RAPE:** Sexual intercourse with a person who is under the statutory age of consent.

**DATING VIOLENCE:** The term “dating violence” means violence committed by a person:

- (A) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- (B) Where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - (i) The length of the relationship.
  - (ii) The type of relationship.
  - (iii) The frequency of interaction between the persons involved in the relationship.

Domestic violence: The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**STALKING:** The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- (A) fear for his or her safety or the safety of others; or
- (B) suffer substantial emotional distress.

**ROBBERY:**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**AGGRAVATED ASSAULT:**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm.

**BURGLARY:**

The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes forcible entry, unlawful entry and attempted forcible entry.

**MOTOR VEHICLE THEFT:**

The theft or attempted theft of a motor vehicle.

**ARSON:**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**LIQUOR LAW VIOLATIONS:**

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.



**DRUG ABUSE VIOLATIONS:**

Violations of laws or ordinances prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics/manufactured narcotics which can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbituates, Benzedrine).

**WEAPON LAW VIOLATIONS:**

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

**CALIFORNIA UNIVERSITY’S RESPONSE TO CRIMES INVOLVING BIAS:**

California University supports and encourages programs that benefit all people and that seek to eradicate discrimination and injustice. The California University Police Department investigates any incident involving bias against any individual or group due to race, gender, religion, sexual orientation, ethnicity or disability, gender identity and national origin. Incidents of this nature are responded to immediately and are recorded by the California University Police Department separately from other incident types.

**QUICK REFERENCE NUMBERS**

UNIVERSITY POLICE [24 HOURS A DAY] 724-938-4299      EMERGENCY 911

**Parking and Transportation** .....724-938-4677

**END V Center** .....724-938-5707  
Provides free, confidential sexual assault services

**SSART** .....724-938-5707  
Certified sexual assault counselors; makes referrals to other appropriate agencies

**Student Affairs** .....724-938-4439  
Investigates allegations/student code violations; makes referrals to other appropriate agencies

**Social Equity** .....724-938-5425  
Investigates allegations of sexual harassment; makes referrals to other appropriate agencies

**Health (Wellness) Center**.....724-938-4232  
Provides medical treatment

**CHOICES counseling center** .....724-938-4056  
Provides assessment and intervention to assist in alcohol and drug abuse; provides referrals and other resources

# Main Campus

Crimes reported to the California University Police Department, campus officials and other law enforcement agencies, at the California campus. These reports of crime are compiled in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

| OFFENSE                      | California Campus |      |      | Residence Hall |      |      | Non Campus |      |      | Public Property |      |      | Total Crimes Reported |      |      | Total Unfounded Reported |      |      |
|------------------------------|-------------------|------|------|----------------|------|------|------------|------|------|-----------------|------|------|-----------------------|------|------|--------------------------|------|------|
|                              | 2018              | 2019 | 2020 | 2018           | 2019 | 2020 | 2018       | 2019 | 2020 | 2018            | 2019 | 2020 | 2018                  | 2019 | 2020 | 2018                     | 2019 | 2020 |
| Murder-Non Neg. Manslaughter | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Manslaughter by Negligence   | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Aggravated Assault           | 0                 | 0    | 0    | 0              | 0    | 0    | 1          | 0    | 0    | 0               | 0    | 0    | 1                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Robbery                      | 1                 | 0    | 0    | 1              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 1                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Motor Vehicle Theft          | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Arson                        | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Burglary                     | 2                 | 5    | 0    | 0              | 4    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 2                     | 5    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Rape                         | 0                 | 5    | 0    | 0              | 5    | 0    | 6          | 0    | 0    | 0               | 0    | 0    | 6                     | 5    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Fondling                     | 2                 | 0    | 0    | 0              | 0    | 0    | 1          | 0    | 0    | 0               | 0    | 0    | 3                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Incest                       | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Statutory Rape               | 0                 | 0    | 0    | 0              | 0    | 0    | 1          | 0    | 0    | 0               | 0    | 0    | 1                     | 0    | 0    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Domestic Violence            | 1                 | 3    | 0    | 1              | 3    | 0    | 1          | 0    | 1    | 0               | 0    | 0    | 2                     | 3    | 1    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Stalking                     | 3                 | 4    | 1    | 2              | 1    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 3                     | 4    | 1    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |
| Dating Violence              | 2                 | 1    | 2    | 2              | 0    | 2    | 0          | 0    | 0    | 0               | 0    | 0    | 2                     | 1    | 2    |                          |      |      |
| Unfounded                    | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |                       |      |      | 0                        | 0    | 0    |

| OFFENSE          | California Campus |      |      | Residence Hall |      |      | Non Campus |      |      | Public Property |      |      | Total Crimes Reported |      |      |  |  |  |
|------------------|-------------------|------|------|----------------|------|------|------------|------|------|-----------------|------|------|-----------------------|------|------|--|--|--|
|                  | 2018              | 2019 | 2020 | 2018           | 2019 | 2020 | 2018       | 2019 | 2020 | 2018            | 2019 | 2020 | 2018                  | 2019 | 2020 |  |  |  |
| <b>ARRESTS</b>   |                   |      |      |                |      |      |            |      |      |                 |      |      |                       |      |      |  |  |  |
| Liquor Laws      | 5                 | 0    | 0    | 2              | 0    | 0    | 4          | 2    | 0    | 1               | 0    | 0    | 10                    | 2    | 0    |  |  |  |
| Drug Laws        | 12                | 17   | 1    | 6              | 14   | 0    | 17         | 5    | 2    | 1               | 0    | 0    | 30                    | 22   | 3    |  |  |  |
| Weapons Laws     | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |  |  |  |
| <b>REFERRALS</b> |                   |      |      |                |      |      |            |      |      |                 |      |      |                       |      |      |  |  |  |
| Liquor Laws      | 60                | 41   | 18   | 54             | 40   | 16   | 0          | 0    | 0    | 0               | 0    | 0    | 60                    | 41   | 18   |  |  |  |
| Drug Laws        | 47                | 37   | 20   | 36             | 19   | 14   | 0          | 4    | 1    | 3               | 1    | 0    | 50                    | 42   | 21   |  |  |  |
| Weapons Laws     | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |  |  |  |

# Uniform Crime Reports

## Uniform Crime Reporting - Parts I and II Offenses – Main Campus

The California University of Pennsylvania Police Department is required to report crimes under the Uniform Crime Reporting System in addition to the Jeanne Clery Disclosure of Campus Security Police and Crime Statistics Act. Due to differences in crime classifications and their definitions, reported statistics in the two reports are generally not comparable.

The number of crimes in each category is divided by the gross number of full-time students (FTE) and employees.

### Uniform Crime Reporting - Part I Offenses - Main Campus

|                              | 2020          | pop. 6,362 | 2019          | pop. 6,680 | 2018          | pop. 6,904 |
|------------------------------|---------------|------------|---------------|------------|---------------|------------|
| OFFENSE                      | # of Offenses | Crime Rate | # of Offenses | Crime Rate | # of Offenses | Crime Rate |
| Murder-Non Neg. Manslaughter | 0             | 0          | 0             | 0          | 0             | 0          |
| Negligent by Manslaughter    | 0             | 0          | 0             | 0          | 0             | 0          |
| Aggravated Assault           | 0             | 0          | 0             | 0          | 0             | 0          |
| Arson                        | 0             | 0          | 0             | 0          | 0             | 0          |
| Burglary                     | 0             | 0          | 5             | 0          | 2             | 0.029      |
| Rape                         | 0             | 0          | 4             | 0.059      | 0             | 0          |
| Robbery                      | 0             | 0          | 0             | 0          | 1             | 0.014      |
| Motor Vehicle Theft          | 0             | 0          | 0             | 0          | 0             | 0          |

### Uniform Crime Reporting - Part II Offenses - Main Campus

|  | 2020          | pop. 6,362 | 2019          | pop. 6,680 | 2018          | pop. 6,904 |
|--|---------------|------------|---------------|------------|---------------|------------|
| OFFENSE                                      | # of Offenses | Crime Rate | # of Offenses | Crime Rate | # of Offenses | Crime Rate |
| Disorderly Conduct                           | 5             | 0.079      | 11            | 0.9        | 20            | 0.289      |
| Drug Laws                                    | 10            | 0.157      | 30            | 0.449      | 32            | 0.463      |
| DUI  | 0             | 0          | 0             | 0          | 0             | 0          |
| Embezzlement                                 | 0             | 0          | 0             | 0          | 0             | 0          |
| Forgery                                      | 0             | 0          | 0             | 0          | 2             | 0.029      |
| Fraud  | 1             | 0.016      | 9             | 0.135      | 5             | 0.072      |
| Gambling                                     | 0             | 0          | 0             | 0          | 0             | 0          |
| Liquor Law                                   | 3             | 0.047      | 6             | 0.089      | 22            | 0.319      |
| Other Sex Offense                            | 0             | 0          | 1             | 0.014      | 2             | 0.029      |
| Public Drunkenness                           | 0             | 0          | 2             | 0.03       | 1             | 0.014      |
| Receiving Stolen Property                    | 0             | 0          | 0             | 0          | 0             | 0          |
| Simple Assault                               | 0             | 0          | 1             | 0.015      | 0             | 0          |
| Theft  | 5             | 0.079      | 12            | 0.18       | 14            | 0.202      |
| Vagrancy                                     | 0             | 0          | 0             | 0          | 0             | 0          |
| Destruction, Damage or Vandalism of Property | 0             | 0          | 9             | 0.135      | 13            | 0.188      |
| Weapons Possession                           | 0             | 0          | 0             | 0          | 0             | 0          |

# Main Campus - Hate Crimes

Crimes reported to the California University Police Department, campus officials and other law enforcement agencies, at the California campus. These reports of crime are compiled in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

| OFFENSE                                      | Race |      |      | Gender |      |      | Sexual Orientation |      |      | Ethnicity |      |      | Disability |      |      | Religion |      |      | Gender Identity |      |      | National Origin |      |      | Total Unfounded |      |      |   |
|--|------|------|------|--------|------|------|--------------------|------|------|-----------|------|------|------------|------|------|----------|------|------|-----------------|------|------|-----------------|------|------|-----------------|------|------|---|
|  | 2018 | 2019 | 2020 | 2018   | 2019 | 2020 | 2018               | 2019 | 2020 | 2018      | 2019 | 2020 | 2018       | 2019 | 2020 | 2018     | 2019 | 2020 | 2018            | 2019 | 2020 | 2018            | 2019 | 2020 | 2018            | 2019 | 2020 |   |
| Negligent by Manslaughter                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Aggravated Assault                           | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Simple Assault                               | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Robbery                                      | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Auto Vehicle Theft                           | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Arson  | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Burglary                                     | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Larceny-Theft                                | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Rape   | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Fondling                                     | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Incest                                       | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Statutory Rape                               | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Intimidation                                 | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Destruction, Damage or Vandalism of Property | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 1    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |
| Unfounded                                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0 |

# California University at Washington Hospital

California University of Pennsylvania leases classroom and lab facilities from Washington Health System (WHS) to operate its School of Radiologic Technology. Students attend classes and develop clinical skills at this hospital-based facility in Washington, Pa. They also gain clinical experience at several nearby locations.

In accordance with the Clery Act, the University is required to list the School of Radiologic Technology as a separate campus and provide crime statistics for the space specified in the University's lease.

Two full-time instructors assigned to the Radiologic Technology program serve as administrators of the program and have been named Campus Security Authorities (CSAs) in accordance with the Clery Act:

Lisa L. Finnegan, M.S. R.T. (R) (CT) (BD) (ARRT)  
 Program Director, Radiologic Technology  
 Office: N-B10

Kelli Alexander, M.S. R.T. (R) (ARRT)  
 Clinical Coordinator, Radiologic Technology  
 Office: N-B09

| OFFENSE                      | California Campus |      |      | Residence Hall |      |      | Non Campus |      |      | Public Property |      |      | Total Crimes Reported |      |      | Total Unfounded |      |      |
|------------------------------|-------------------|------|------|----------------|------|------|------------|------|------|-----------------|------|------|-----------------------|------|------|-----------------|------|------|
|                              | 2018              | 2019 | 2020 | 2018           | 2019 | 2020 | 2018       | 2019 | 2020 | 2018            | 2019 | 2020 | 2018                  | 2019 | 2020 | 2018            | 2019 | 2020 |
| Murder-Non Neg. Manslaughter |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Negligant Manslaughter       |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Agg. Assault                 |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Robbery                      |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Auto Theft                   |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Arson                        |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Burglary                     |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Rape                         |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Fondling                     |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Incest                       |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Statutory Rape               |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Domestic Violence            |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Stalking                     |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Dating Violence              |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |
| Unfounded                    |                   | 0    | 0    |                | 0    | 0    |            | 0    | 0    |                 | 0    | 0    |                       | 0    | 0    |                 | 0    | 0    |

All faculty, staff and students will follow the same policies as the main campus.

\*No residence halls present

| OFFENSE          | California Campus |      |      | Residence Hall |      |      | Non Campus |      |      | Public Property |      |      | Total Crimes Reported |      |      |
|------------------|-------------------|------|------|----------------|------|------|------------|------|------|-----------------|------|------|-----------------------|------|------|
|                  | 2018              | 2019 | 2020 | 2018           | 2019 | 2020 | 2018       | 2019 | 2020 | 2018            | 2019 | 2020 | 2018                  | 2019 | 2020 |
| <b>ARRESTS</b>   |                   |      |      |                |      |      |            |      |      |                 |      |      |                       |      |      |
| Liquor Laws      | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |
| Drug Laws        | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |
| Weapons Laws     | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |
| <b>REFERRALS</b> |                   |      |      |                |      |      |            |      |      |                 |      |      |                       |      |      |
| Liquor Laws      | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |
| Drug Laws        | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |
| Weapons Laws     | 0                 | 0    | 0    | 0              | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    | 0                     | 0    | 0    |

All faculty, staff and students will follow the same policies as the main campus.

\*No residence halls present

# Uniform Crime Reports

## Uniform Crime Reporting - Parts I and II Offenses – Washington Hospital

The California University of Pennsylvania Police Department is required to report crimes under the Uniform Crime Reporting System in addition to the Jeanne Clery Disclosure of Campus Security Police and Crime Statistics Act. Due to differences in crime classifications and their definitions, reported statistics in the two reports are generally not comparable.

The number of crimes in each category is divided by the gross number of full-time students (FTE) and employees.

### Uniform Crime Reporting - Part I Offenses - Washington Hospital

| OFFENSE                      | 2020          | pop.       | 2019          | pop.       | 2018          | pop.       |
|------------------------------|---------------|------------|---------------|------------|---------------|------------|
|                              | # of Offenses | Crime Rate | # of Offenses | Crime Rate | # of Offenses | Crime Rate |
| Murder-Non Neg. Manslaughter | 0             |            | 0             |            | 0             |            |
| Manslaughter by Negligance   | 0             |            | 0             |            | 0             |            |
| Aggravated Assault           | 0             |            | 0             |            | 0             |            |
| Arson                        | 0             |            | 0             |            | 0             |            |
| Burglary                     | 0             |            | 0             |            | 0             |            |
| Rape                         | 0             |            | 0             |            | 0             |            |
| Robbery                      | 0             |            | 0             |            | 0             |            |
| Vehicle Theft                | 0             |            | 0             |            | 0             |            |

### Uniform Crime Reporting - Part II Offenses - Washington Hospital

| OFFENSE                   | 2020          | pop.       | 2019          | pop.       | 2018          | pop.       |
|---------------------------|---------------|------------|---------------|------------|---------------|------------|
|                           | # of Offenses | Crime Rate | # of Offenses | Crime Rate | # of Offenses | Crime Rate |
| Disorderly Conduct        | 0             |            | 0             |            | 0             |            |
| Drug Laws                 | 0             |            | 0             |            | 0             |            |
| DUI                       | 0             |            | 0             |            | 0             |            |
| Embezzlement              | 0             |            | 0             |            | 0             |            |
| Forgery                   | 0             |            | 0             |            | 0             |            |
| Fraud                     | 0             |            | 0             |            | 0             |            |
| Gambling                  | 0             |            | 0             |            | 0             |            |
| Liquor Law                | 0             |            | 0             |            | 0             |            |
| Other Sex Offense         | 0             |            | 0             |            | 0             |            |
| Public Drunkenness        | 0             |            | 0             |            | 0             |            |
| Receiving Stolen Property | 0             |            | 0             |            | 0             |            |
| Simple Assault            | 0             |            | 0             |            | 0             |            |
| Theft                     | 0             |            | 0             |            | 0             |            |
| Vagrancy                  | 0             |            | 0             |            | 0             |            |
| Vandalism                 | 0             |            | 0             |            | 0             |            |
| Weapons Possession        | 0             |            | 0             |            | 0             |            |

# Washington Hospital - Hate Crimes

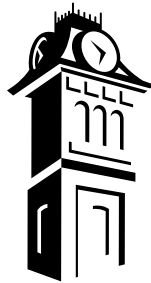
Crimes reported to the California University Police Department, campus officials and other law enforcement agencies, at the California Campus. These reports of crime are compiled in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

| OFFENSE                      | Race |      |      | Gender |      |      | Sexual Orientation |      |      | Ethnicity |      |      | Disability |      |      | Religion |      |      | Gender Identity |      |      | National Origin |      |      | Total Unfounded |      |      |
|------------------------------|------|------|------|--------|------|------|--------------------|------|------|-----------|------|------|------------|------|------|----------|------|------|-----------------|------|------|-----------------|------|------|-----------------|------|------|
|                              | 2018 | 2019 | 2020 | 2018   | 2019 | 2020 | 2018               | 2019 | 2020 | 2018      | 2019 | 2020 | 2018       | 2019 | 2020 | 2018     | 2019 | 2020 | 2018            | 2019 | 2020 | 2018            | 2019 | 2020 | 2018            | 2019 | 2020 |
| Murder-Non Neg. Manslaughter | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Negligent Manslaughter       | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Agg. Assault                 | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Robbery                      | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Auto Theft                   | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Arson                        | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Burglary                     | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Rape                         | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Fondling                     | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Incest                       | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Statutory Rape               | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Intimidation                 | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Vandalism                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Simple Assault               | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Vandalism                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Simple Assault               | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Larceny-Theft                | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Domestic Violence            | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Stalking                     | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Dating Violence              | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |
| Unfounded                    | 0    | 0    | 0    | 0      | 0    | 0    | 0                  | 0    | 0    | 0         | 0    | 0    | 0          | 0    | 0    | 0        | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    | 0               | 0    | 0    |

***CALIFORNIA UNIVERSITY OF PENNSYLVANIA***

# FIRE SAFETY and ON-CAMPUS

## **Student Housing Report**



**2021 edition**

**Submitted by the Office of Environmental Health and Safety**

The Higher Education Opportunity Act (HEOA) of 2008 requires each university to report fire safety statistics for on-campus housing. Enclosed statistics are reported for 2018, 2019 and 2020 calendar years.



**CALIFORNIA UNIVERSITY OF PENNSYLVANIA**  
 Department of Environmental Health and Safety Fire Safety Statistics

**On-Campus Residential Facilities**

**California University of Pennsylvania Residence Hall Fire Log 2018**

| Building                | Total Number of Fires | Cause of Fire | Total Injuries Requiring Medical | Total Number of Deaths | Value of Property Damage | Total Fire Drills |
|-------------------------|-----------------------|---------------|----------------------------------|------------------------|--------------------------|-------------------|
| Building A - Smith Hall | 0                     |               | 0                                | 0                      | 0                        | 4                 |
| Residence Hall B        | 0                     |               | 0                                | 0                      | 0                        | 4                 |
| Guesman Hall            | 0                     |               | 0                                | 0                      | 0                        | 4                 |
| Johnson Hall            | 0                     |               | 0                                | 0                      | 0                        | 4                 |
| Residence Hall E        | 0                     |               | 0                                | 0                      | 0                        | 4                 |
| Carter Hall             | 0                     |               | 0                                | 0                      | 0                        | 4                 |

**California University of Pennsylvania Residence Hall Fire Log 2019**

| Building                | Activation Date | Cause of Fire | Total Injuries Requiring Medical | Total Number of Deaths | Value of Property Damage | Total Fire Drills |
|-------------------------|-----------------|---------------|----------------------------------|------------------------|--------------------------|-------------------|
| Building A - Smith Hall | 0               |               | 0                                | 0                      | 0                        | 4                 |
| Residence Hall B        | 0               |               | 0                                | 0                      | 0                        | 4                 |
| Guesman Hall            | 0               |               | 0                                | 0                      | 0                        | 4                 |
| Johnson Hall            | 0               |               | 0                                | 0                      | 0                        | 4                 |
| Residence Hall E        | 0               |               | 0                                | 0                      | 0                        | 4                 |
| Carter Hall             | 0               |               | 0                                | 0                      | 0                        | 4                 |

**California University of Pennsylvania Residence Hall Fire Log 2020**

| Building                | Activation Date | Cause of Fire | Total Injuries Requiring Medical | Total Number of Deaths | Value of Property Damage | Total Fire Drills* |
|-------------------------|-----------------|---------------|----------------------------------|------------------------|--------------------------|--------------------|
| Building A - Smith Hall | 0               |               | 0                                | 0                      | 0                        | 1                  |
| Residence Hall B        | 0               |               | 0                                | 0                      | 0                        | 1                  |
| Guesman Hall            | 0               |               | 0                                | 0                      | 0                        | 1                  |
| Johnson Hall            | 0               |               | 0                                | 0                      | 0                        | 1                  |
| Residence Hall E        | 0               |               | 0                                | 0                      | 0                        | 1                  |
| Carter Hall             | 0               |               | 0                                | 0                      | 0                        | 1                  |

Definition of a Fire:

"Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner."

\*Due to Covid-19, the residence halls were closed.

The Higher Education Opportunity Act (HEOA) of 2008 requires that each university report fire safety statistics for on-campus student housing. Specifically, the Act requires information on the cause of each fire, the number of injuries and deaths related to a fire, and the value of property damage caused by the fire being reported.

Information related to California University of Pennsylvania's fire safety efforts has been provided to increase awareness of the programs and equipment that exist to ensure the safety and well-being of our students, employees and guests. The University has no plans for additions or modifications to its on-campus housing fire safety equipment or programming at this time.

1. **Fire Safety Statistics:** No fires in on-campus residence halls were reported for the 2020 calendar year. Statistics for the 2018, 2019 and 2020 calendar years are provided in the tables accompanying this report.
2. **On-Campus Student Housing and Life Safety Systems:** California University of Pennsylvania has a total of six on-campus student housing facilities that were constructed between 2004 and 2007. These facilities are all the same in construction and design of the life safety systems.
  - A. All residence halls are equipped with Simplex 4100U fire alarm panels. The systems consist of addressable manual pull stations, visual/audible alarm devices and integrated automatic detection devices. Each sleeping room in each residence hall is equipped with an addressable smoke detector and sounder base. All smoke detectors, heat detectors, duct detectors, pull stations and sprinkler controls in each residence hall are supervised and monitored by the building Simplex 4100U panel where each point is assigned an address that identifies the exact location of each initiating device. The display provides the location of the initiating device, which also is transmitted to the annunciator panel at California University Police headquarters. The systems are monitored 24/7 by the main fire alarm panel located in the California University Police Department's dispatch center.
  - B. All residence halls are fully protected by sprinkler systems, including the attic spaces, where dry pipe systems exist. The sprinkler systems are supervised and monitored by the building Simplex fire alarm panels, which report all alarm and trouble conditions to the True Site at California University Police headquarters.
  - C. Fire extinguishers are located in all residence halls in accordance with NFPA 10, Standard for Portable Fire Extinguishers.
3. **Supervised Fire Drills:** At least two fire drills evacuation drills per semester are conducted in each of the six residence halls. The evacuation drills are supervised by University Police, EHS staff, as well as Student Housing staff. The drills are timed and evaluated for effectiveness.
4. **Fire Safety Policies and Rules:** California University of Pennsylvania has instituted fire safety regulations in order to prevent injuries to members of the campus community and physical damage to facilities. The on-campus housing policies are published in the University's Residence Life Handbook:
  - A. The following appliances are not permitted in residence halls: open-coil heaters, immersion coils for heating liquids, pottery water-warmers, toasters, deep fat and French fryers, rotisseries, ovens, hot plates, air conditioners, stoves, exposed burners (including popcorn poppers that do not have self-contained heating units), large power tools, camping stoves, bacon fryers, Foreman-style grills, and charcoal or gas grills. Also, hoverboard use charging and storage are prohibited in the residence halls.
  - B. Smoking, including the use of electronic smoking devices, is not permitted in the residence halls.
  - C. Candles, potpourri burners, incense or any other open flames are not permitted in the residence halls.

D. The holiday decoration policy dictates that all electrical decorations bear the UL label. All decorations should be located so as not to obstruct exits, fire extinguishers, fire alarm pull stations, sprinkler heads or any heating devices. There must be a clear path to the door of the suite from the sleeping areas at all times. Central hallways and doorways also must be clear. No decorations of any kind shall be suspended from fire or electrical systems. Doors shall not be gift-wrapped. Cut Christmas trees are not permitted in residence halls.

5. **Procedures for Student Housing Evacuation:**

- A. If you discover or suspect a fire, sound the building alarm by pulling a manual pull station. Warn other occupants by knocking on doors and shouting as you leave. Take your room keys and cell phone in case you are unable to leave the corridor and must return to your room.
- B. Leave the building. Always use the closest available exit stair, not an elevator. Move to the designated meeting place away from your residence hall.
- C. Once in your designated meeting place, await further instructions from the Residence Life staff.
- D. Call California University Police at extension 4299 or 724-938-4299. Be prepared to give the dispatcher the following information: Building Name, Floor, Room Number, and Type of Incident.
- E. If you get trapped: Seal the cracks and vents if smoke comes in. If you are trapped in a room and there is no smoke outside, open the windows from the top to let out the heat and smoke and open the bottom for fresh air.
- F. Signal for help. Hang an object out the window (a bed sheet or shirt) to attract the fire department's attention. Use your phone to call California University Police and report you are trapped. Be sure to give your room number and location.
- G. Building Evacuation for Disabled Individuals:
  - 1. As soon as the alarm sounds, proceed to an enclosed stairwell, if possible.
  - 2. If an enclosed stairwell is not available, go into a room just off the hallway or corridor and close the door.
  - 3. Once inside the room, open the window and drape some article of clothing outside as a signal that someone is waiting for help. If you have a phone available, contact California University Police at extension 4299 or 724-938-4299.
  - 4. On the way to the safe area, the physically impaired person should ask a non-impaired person for aid in notifying response personnel of the impaired person's location.

6. **Fire Safety Training and Education:** The Environmental Health and Safety Office offers fire safety education and training, such as fire safety awareness and fire extinguisher training. Training and education programs are offered to all University departments and units. Residence Life staff receive annual training in fire safety awareness and response, which is completed prior to the opening of the residence halls for the fall semester. Residence Life staff are expected to pass their training along to all students living in the residence halls. Fire safety training or education can be scheduled by contacting the Department of EHS at 724-938-4411.

7. **Reporting Fires:** As with any emergency, all fires — either active fires or suspected fires that may have occurred — must be reported to California University Police at extension 4299 or 724-938-4299.

Upon receipt of information relating to any fire on campus, the relevant information will be posted into the fire log, which is maintained in the Office of Environmental Health and Safety, in Dixon Hall, Room 503. This fire log is available for review by contacting EHS at 724-938-4411. The portion of the log covering the most recent sixty (60) day period may be reviewed by the general public during normal business hours. If a request is made to inspect the fire log that is more than 60 days old, the fire log will be made available within two business days of the request.

# **POLICY: TIMELY WARNINGS, CRIME AND SAFETY ALERTS**

## **A. PURPOSE & SCOPE:**

The California University of Pennsylvania Police Department is required to issue timely warnings and other alerts to the campus community regarding all major crimes or incidents of significance that occur on or adjacent to campus and are considered threats to the University community in compliance with The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (hereafter the Clery Act, 20 USC 1092,) and the Pennsylvania Uniform Crime Reporting Act (hereafter Act 180, S.B. 668, 2003).

These warnings (“alerts”) are posted and distributed in partnership with the Office of Environmental Health and Safety, the Office of Student Affairs, and the Office of Communications and Marketing through a variety of media, including the Omnilert e2Campus notification system, campuswide email and the University website.



The warnings are designed to provide timely notification to the campus community of a serious crime or a safety concern. The warnings provide information regarding the matter in question, and assist all concerned in taking appropriate safety precautions.

## **B. DEFINITION(S):**

1. Timely Warnings
  - a. Are issued when a Clery Crime is committed and the crime is committed on Clery geography.
  - b. Are generally confined to serious crimes that occur on campus and in adjacent areas defined in the Clery Act.
2. Crime Alerts
  - a. Are issued about individual crimes against persons (e.g., any assault, robbery, any hate crime), or any series/patterns of personal or property crimes (e.g., multiple thefts/burglaries, thefts from autos on a particular campus parking lot) in which a member of the University community or the University itself is the victim; and
  - b. Are generally confined to crimes which occur off campus, or immediately adjacent to the campus.
3. Safety Bulletins
  - a. Are issued to warn or inform the campus community about serious crimes against persons that occur in nearby areas likely to be frequented by students, and/or in neighborhoods where significant numbers of students live in private, non-University housing.

- b. Are issued to provide crime prevention tips relevant to University-sponsored events, national holidays, and unofficial commercial or religious holidays (e.g., during Move-In Days and the week of New Student Orientation to remind new and returning students of commonsense steps to ensure the safety of their persons and their property).
- c. Are issued when a single crime or repeated pattern of crimes:
  - i. Occurs only in/at one particular on-campus residence hall or off-campus housing location, or one University building;
  - ii. Has a low likelihood of occurring in other campus locations; and
  - iii. When safety tips or other advice relevant to this criminal offense or pattern would not be of interest to the entire University community from a crime prevention standpoint.

4. Emergency Team

The Emergency Team is led by the Chief of Police; other members are the Office of Environmental Health and Safety, the vice president for Communications and Marketing, and two associate vice presidents for Student Affairs, or other designees as appointed by the University President.

**C. POLICY:**

1. Timely Warnings and Crime Alerts will be issued as expeditiously as possible after a serious crime has been brought to the attention of the California University Police Department. Acceptable reasons for delaying the issuance of an alert would be:
  - a. Late reporting by the victim.
  - b. Difficulty in making subsequent contacts with the victim to obtain necessary details about the crime.
  - c. Delayed notification to Cal U Police because the original crime report was taken by another police agency.
  - d. Difficulty in obtaining a copy of the crime report from another agency.
2. A Timely Warning will be issued when a Clery crime is committed within the University's Clery geography and represents a serious or ongoing threat to our students and employees.
  - a. Clery crimes include:
    - Criminal Homicide
    - Murder and Non-negligent Manslaughter
    - Manslaughter by Negligence
    - Sex Offenses
    - Rape
    - Fondling
    - Incest
    - Statutory Rape
    - Aggravated Assault
    - Robbery
    - Burglary
    - Motor Vehicle Theft
    - Arson
  - b. Clery geographic areas are:
    - On campus
    - Public property
    - Non-campus, as defined by the Clery Act (see map)

3. Both the Police Department and the University have a duty to warn the campus community about situations that may put community members at risk. Therefore, the department may issue a Crime Alert when a crime that falls outside the Clery Act reporting procedures is reported to the department. The following criteria will be taken into consideration when deciding whether to issue an alert:
  - a. Geographic location of the crime/incident:
    - i. What is the reasonable proximity to campus or to a University building/facility?
    - ii. Is it within reasonable “walking distance” of campus?
    - iii. Is it a location or area frequented by University students for social, academic, recreational or other purposes?
  - b. Use of a weapon: Was one displayed or used against the victim?
  - c. Injury to victim: Did the victim sustain an injury requiring at least initial first aid treatment?
  
4. The Police Department, in conjunction with the Office of Communications and Marketing and/or the Office of Environmental Health and Safety, may issue a Safety Bulletin to provide members of the campus community with information and advice regarding their personal safety or the security of their residence, vehicle or property.
  - a. Safety bulletins generally are not time-sensitive, although they may be prompted by specific incidents (e.g., a reported robbery may prompt a bulletin about personal safety when traveling after dark, or a series of thefts from unlocked cars may prompt a reminder to keep vehicles secured).
  - b. Safety bulletins may be proactive and educational in nature, providing crime prevention tips and safety advice for students and University employees, or for specific subgroups of the campus community (e.g., residents of a particular University housing unit, or students who might frequent a particular location).
  - c. Safety bulletins are issued at the discretion of the department in the best interest of the University community.



#### **D. PROCEDURE(S):**

1. If an incident meets the criteria for issuing a Timely Warning or a Crime Alert, every effort should be made to contact the Chief of Police. Should an incident occur during non-business hours and it is not possible to contact the chief, the assistant chief/police lieutenant/supervisor shall consult with Emergency Team member(s) to determine whether the process for sending an alert should commence immediately.
2. The Omnilert e2Campus system is an effective means of issuing a Timely Warning or a Crime Alert, as well as severe weather alerts, notices of school cancellations/delays, and other important information.
  - a. When time is of the essence, authorized personnel can activate the system and select the pertinent pre-established Scenario from the available list in order to issue a Cal U Emergency Alert via SMS (text) to registered users and a campuswide email to all University accounts. The preset Scenarios are intended to provide a general alert as quickly as possible.
  - b. Follow-up notifications, or alerts that are not time-sensitive, will be developed in conjunction with the VP for Communications or other members of the Emergency Team. These communications may provide more detailed information, updates and/or instruction for the campus community.
  - c. Additional postings, such as notices placed on the University website or on official University social media accounts, shall be implemented by the Office of Communications and Marketing as deemed appropriate by that office in consultation with the Emergency Team.
  - d. Timely Warnings and Crime Alerts generally should include a request to notify University Police and/or Borough Police if the suspect is observed on or near campus. Provide the phone number for campus police: 724-938-4299.
  - e. All alerts will be removed from the homepage of the University website no later than three (3) calendar days from the date of posting, unless the department is sending or receiving pertinent crime information relevant to the alert. The Chief of Police will authorize removal of the alert from the University website.
3. Records shall be retained in accordance with Clery Act requirements.
  - a. Printed and electronic copies of alerts will be filed in the office of the Chief of Police for a period of seven (7) calendar years in accordance with the Clery Act retention schedule.
  - b. Omnilert e2Campus may serve as an unofficial archive for alerts that have been issued through the system. Should the University discontinue use of e2Campus, Omnilert will forward the archived material to the University.

#### **E. EFFECTIVE DATE: SEPT. 17, 2019**

Adopted: Sept. 17, 2019  
Amended Date:

by: President's Cabinet

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