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**Policy AC047: Age 62 Plus Tuition Waiver  
Policy**

Recommended for Approval by:

A handwritten signature in black ink, appearing to read "Daniel Engstrom", written over a horizontal line.

Dr. Daniel Engstrom, Interim VP for Academic Affairs and Provost,  
Pennsylvania Western University

Approved by:

A handwritten signature in black ink, appearing to read "Dale-Elizabeth Pehrsson", written over a horizontal line.

Dr. Dale-Elizabeth Pehrsson, President,  
Pennsylvania Western University

**Effective Date:** 1/19/2023

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**A. Intent**

To describe the tuition and fee waiver benefit provided to adults, who choose to audit classes as non-degree-seeking students.

**B. Definition(s)**

Not Applicable.

**C. Policy**

All individuals aged 62 and older who wish to audit undergraduate or graduate courses will be provided a full remission of tuition and fees for those courses. The student may attend the course during the Add-Drop period, but will not be formally enrolled in the course until after the conclusion of the Add-Drop period based on seat availability.

Courses are recorded as audits with no grades or credits earned. Course auditing provides students the privilege of regular class attendance for personal or professional development. Course auditing does not generally include the taking of exams, writing of papers, recording or reporting of grades or other requirements generally associated with college credit; however, the student may participate in these activities through mutual agreement with the faculty instructor.

All other related costs such as books and supplies must be paid by students under this program. Students are encouraged not to purchase course materials until they have been confirmed as enrolled in the course at the end of the Add-Drop period.

The tuition and fee waiver per this policy does not apply to courses taken for college credits.

#### **D. Procedure(s)**

1. The student should contact the Office of Admissions to enroll as a Non-degree seeking Student under this policy and request and complete the Age 62 Plus Registration form.
2. The form must be submitted to the Office of the Registrar prior to attending any class meetings.
3. The Office of the Registrar will process the registration form after the Add-Drop period of the academic term and will notify the student regarding their enrollment status.

#### **E. Related policies**

Auditing a Course Policy (AC012)

#### **F. Contact Information**

For additional information, please contact the Office of the Registrar.

#### **G. Addendum:**

- California's legacy *60+ Advantage Program*: This program offered Pennsylvania residents age 60 or older to take courses toward an undergraduate or master's degree tuition-free at the California campus. That concept does not persist in PennWest. Therefore, these students will be grandfathered in and permitted to continue to enroll under the following conditions:
  - Students must attend consecutive semesters, both fall and spring
  - Should a student miss a semester, they would not be permitted to continue with the 60+ attribute and the attribute would be ended at that point.

This addendum will expire in five years, on July 1, 2027. If a student has not completed their degree by this deadline, the benefit of free tuition will be removed and if they wish to continue in a degree seeking status, they would be subject to regular tuition charges.

#### **H. Policy Review Schedule**

All policies will be reviewed every two years or on an as needed basis if a change in BOG, PASSHE or Pennsylvania law would create the need for an immediate change.