Starfish Newsletter

MID-SEMESTER UPDATES

Welcome to the October edition of our Starfish newsletter! We're excited to share our progress and updates as the semester continues. This newsletter will keep you informed about our latest initiatives and tools to help support student retention and success.

ROSTER VERIFICATION

We're happy to share that we reached a 90% faculty completion rate for Roster Verification, our highest ever! This process helps keep student enrollment accurate, meet federal financial aid requirements, and identify students needing extra support.

Thank you for your hard work and commitment to our students.

Congratulations!

PROGRESS SURVEYS

This semester's Progress Surveys launched on September 18, and we reached a 70% completion rate. These surveys play an important role in identifying students who may need support before midterms while helping with roster verification and meeting federal financial aid requirements. They allow us to connect students with Success Coaches, tutors, and other resources through flags, emails, and calls.

- A total of 2,309 Current Letter Grade D or F items were raised for **1,595 students**, allowing our Success Coaching area to **provide additional outreach** through meetings, emails, and calls.

SURVEY IMPACT:
- **All Students:** Surveys identify struggling students and give positive feedback to those doing well.
- **Athletics:** We work with Athletics to ensure NCAA compliance and track student-athlete progress.
- **Greek Life:** Feedback is provided to students in fraternities and sororities.
- **Midterms:** Surveys before midterms give students time to improve and seek support.

Your continued participation is key to helping students succeed both academically and personally.

In this newsletter you can expect:

Roster Verification

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Progress Surveys

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D2L Login Last Access and flags

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Registration Holds

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Office Hours & Calendar Sync

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Advisee Management

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Help

D2L LOGIN LAST ACCESS AND FLAGS

D2L LOGIN LAST ACCESS

D2L Login **Last Access** is now available in the student folder under courses. This feature helps faculty and staff easily track student engagement in online courses. By identifying students who aren't logging into D2L early, we can provide timely support to help them stay on track.

D2L LOGIN FLAG PILOT FOR ONLINE COURSES

This fall, we launched the D2L Login Flag Pilot for online courses. This pilot follows national best practices and helps us identify students not participating in their online courses, allowing us to offer help when needed. Faculty teaching online classes had the option to opt out of this pilot.

If a student hasn't logged into D2L for ten days for their online course, a flag is triggered automatically, and the student gets an email encouraging them to re-engage. This is part of our ongoing effort to improve student success, with plans to expand the program in Spring 2025.

REGISTRATION HOLDS

Whenever a student has a registration hold, a direct link now appears in their Starfish folder. This link provides clear steps for faculty and staff to guide students in resolving the hold. You can access it from the student's folder or click HERE to access the information.

OFFICE HOURS & CALENDAR SYNCING

By syncing your Starfish and Outlook calendars, students can easily find your availability and schedule appointments with you. The two calendars communicate with each other, so any changes you make in one are reflected in the other.

Use our One-Page Handout to set up office hours. Don't forget to set an end date for your office hours each term to keep everything current.

We recommend Starfish for all student appointments and Outlook for everything else, like meetings or personal tasks. This keeps your student-related appointments organized in one place while other commitments stay on your Outlook calendar.

With synced calendars, students can see your availability and schedule appointments through Starfish, making the process easy for you and them.

ADVISEE MANAGEMENT

You can easily locate and filter your primary and secondary advisees in Starfish using these helpful tools:
- **Advisee Video**: A short tutorial to help you find and manage your advisees.
- **Advisee Handout**: A guide for filtering and emailing your advisees.

WE'RE HERE TO HELP

If you have any questions or need help with Starfish features, don't hesitate to reach out to us at starfish@pennwest.edu. We're here to support you as we work together to enhance student success.